

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, SEPTEMBER 14, 2021 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Edens at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation by Bill Taylor, Community Lighthouse Church
- b. Flag Salute by Brad White, City Manager
- c. Roll Call by Ginger Stephens, Deputy City Clerk

PRESENT: Herb Forbes, Robin Edens, Joyce Jech, Linda Loftis, Geoff McGoffin, Cody Fuentes

ABSENT: Stephanie Upton

STAFF: Brad White, Ginger Stephens, and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**a. Approval of the minutes of the August 10, 2021 Special Meeting.****b. Approval of the minutes of the August 10, 2021 Regular Meeting.****c. Approval of Purchase Orders/Warrants for 08/30/21 (#140343-#140443)**

i. General Fund	\$101,075.30
ii. Cemetery Fund	\$479.04
iii. Airport Fund	\$101,149.59
iv. One Cent Capital Projects	\$71,215.04
v. One Half Cent Capital Projects	\$64,507.00
vi. Payroll (08-12-21)	\$175,186.73

d. Approval of Purchase Orders/Warrants for 09/11/21 (#140483-#140573)

vii. General Fund	\$67,511.76
viii. Cemetery Fund	\$611.06
ix. Airport Fund	\$1,015.47
x. Court Fund	\$135.95
xi. One Cent Capital Projects	\$30,298.50
xii. Payroll (08-27-21)	\$218,070.81

e. Approval of the correction from the August 10, 2021 meeting of the City Council consent agenda item "F" from Budget Amendment to revenue line item 01-330 (Sales Tax One Cent Capital) to the corrected Budget Amendment to revenue line item 01-300 (Sales Tax One Cent Capital) for increased sales tax collections in the amount of \$256,000.00.**f. Approval of a Budget Amendment to revenue line item 01-338 (General Miscellaneous) and Supplemental Appropriation to expense line item 01-405-505 (Police Department Dare Program) for donations to the DARE Program in the amount of \$100.00 (Jech) and \$500.00 (McMillian) in the total amount of \$600.00.****g. Approval of the Assignment and Assumption Agreement between CEC Corporation and Parkhill, Smith, & Cooper, Inc. for Parkhill to assume the duties and obligations for the performance of professional services for projects at the Skiatook Municipal Airport.**

Motion was made by Vice Mayor Fuentes and 2nd by Councilor Jech to approve the Consent Agenda as written.

YES: Forbes, Edens, Jech, Loftis, McGoffin, Fuentes

NO: None

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

- 5. Discussion regarding the revision of the fireworks permit Ordinance 6-4 G-7 (D) (City of Skiatook, Code of Ordinances).**
- 6. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of the issuance of a permit to the American Legion Post 131/VFW 7977 to hold a Veteran's Day Parade on November 13, 2021 from 10:00 am-11:00 am travelling down portions of Rogers Boulevard (State Highway 20) from Lombard to State Highway 11.**

Motion was made by Councilor McGoffin and 2nd by Councilor Loftis to approve the issuance of a permit to the American Legion Post 131/VFW 7977 to hold a Veteran's Day Parade on November 13, 2021 from 10:00 am-11:00 am travelling down portions of Rogers Boulevard (State Highway 20) from Lombard to State Highway 11.

YES: Forbes, Edens, Jech, Loftis, McGoffin, Fuentes

NO: None

- 7. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to approval of Lot Split Application Number SKL-189, proposed to create two (2) tracts of land consisting of Tract-A, being 45 feet by 116 feet, more or less, and Tract-B, being 45 feet by 116 feet, more or less, and generally located in Tract Six (6) of the Vineyard Addition, an addition within the City of Skiatook, Tulsa County, State of Oklahoma, at the approximate location of 1009 South C Street, Skiatook, Oklahoma (Applicant: Jeff Cox).**

Motion was made by Vice Mayor Fuentes and 2nd by Councilor Loftis to approve Lot Split Application Number SKL-189, proposed to create two (2) tracts of land consisting of Tract-A, being 45 feet by 116 feet, more or less, and Tract-B, being 45 feet by 116 feet, more or less, and generally located in Tract Six (6) of the Vineyard Addition, an addition within the City of Skiatook, Tulsa County, State of Oklahoma, at the approximate location of 1009 South C Street, Skiatook, Oklahoma (Applicant: Jeff Cox).

YES: Forbes, Edens, Jech, Loftis, McGoffin, Fuentes

NO: None

- 8. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of the purchase of three (3) 2021 Dodge Charger Police V-8 RWD Pursuit Sedans from Bob Howard Chrysler Jeep Dodge at the state bid price of \$26,135.00 per vehicle, with a total price of \$78,405.00.**

Motion was made by Councilor McGoffin and 2nd by Councilor Jech to approve the purchase of three (3) 2021 Dodge Charger Police V-8 RWD Pursuit Sedans from Bob Howard Chrysler Jeep Dodge at the state bid price of \$26,135.00 per vehicle, with a total price of \$78,405.00.

YES: Forbes, Edens, Jech, Loftis, McGoffin, Fuentes

NO: NONE

9. City Manager's Report:

* Chamber of Commerce Pioneer Day Festival on September 23-25, 2021 at Skiatook Central Park.

*Update regarding the status of the contract with HDOK & Great Plains for the development of the city owned land at Oak and Lenapah.

*Update regarding possible future new Police and Fire facilities.

*Update regarding the GRDA repayment plan.

****If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager's Office at (918) 396-2797 x113****

10. Adjournment.

Motion was made by Councilor Loftis and 2nd by Vice Mayor Fuentes to adjourn.

YES: Forbes, Edens, Jech, Loftis, McGoffin, Fuentes
NO: NONE

Robin Edens, Mayor

_____ ABSENT _____
Stephanie Upton, Councilor

Cody Fuentes, Vice Mayor

Joyce Jech, Councilor

Linda Loftis, Councilor

Ginger Stephens, Deputy City Clerk

Geoff McGoffin, Councilor

Date Minutes Approved:

Herb Forbes, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, SEPTEMBER 14, 2021 6:00 P.M., MUNICIPAL BOARDROOM
DIRECTLY FOLLOWING THE ADJOURNMENT OF THE CITY COUNCIL**

1. Call to Order

The meeting was called to order by Chairman Edens at 6:35 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, Robin Edens, Joyce Jech, Linda Loftis, Geoff McGoffin, Cody Fuentes

ABSENT: Stephanie Upton

STAFF: Brad White, Ginger Stephens, and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- a. Approval of the minutes of the August 10, 2021 Regular Meeting.
- b. Approval of Purchase Orders/Warrants for 08/30/21 (#140343-#140443)
 - i. SPWA \$560,382.73
 - ii. Payroll (08-13-21) \$55,610.57
- c. Approval of Purchase Orders/Warrants for 09/11/21 (#140483-#140573)
 - i. SPWA \$909,042.44
 - ii. Payroll (08-27-21) \$75,512.88

Motion was made by Trustee Jech and 2nd by Vice Chairman Fuentes to approve the Consent Agenda.

YES: Forbes, Edens, Jech, Loftis, McGoffin, Fuentes

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, regarding the approval of a bid from Mid-Con Energy Services for the equipment and labor for a utility pole replacement for the West Oak Street Project in the amount of \$39,500.00.

Motion was made by Vice Chairman Fuentes and 2nd by Trustee Forbes to approve a bid from Mid-Con Energy Services for the equipment and labor for a utility pole replacement for the West Oak Street Project in the amount of \$39,500.00.

YES: Forbes, Edens, Jech, Loftis, McGoffin, Fuentes

NO: NONE

6. Adjournment

Motion was made by Trustee Loftis and 2nd by Vice Chairman Fuentes to adjourn.

YES: Forbes, Edens, Jech, Loftis, McGoffin, Fuentes

NO: NONE

Robin Edens, Chairman

ABSENT
Stephanie Upton, Trustee

Cody Fuentes, Vice Chairman

Joyce Jech, Trustee

Linda Loftis, Trustee

Ginger Stephens, Deputy City Clerk

Geoff McGoffin, Trustee

Date Minutes Approved:

Herb Forbes, Trustee