

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, JULY 13, 2021 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Edens at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation by Danial and Carly Karnes, Skiatook Church of the Nazarene
- b. Flag Salute by Billy Wakefield, Chief of Police
- c. Roll Call by Ginger Stephens, Deputy City Clerk

PRESENT: Herb Forbes, Robin Edens, Joyce Jech, Linda Loftis, Stephanie Upton, Geoff McGoffin, Cody Fuentes

ABSENT: None

STAFF: Shirley Lett, Ginger Stephens, and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- A. Approval of the minutes of the June 8, 2021 Regular Meeting.
- B. Approval of the minutes of the June 14, 2021 Special Meeting.
- C. Approval of Purchase Orders/Warrants for 06/24/21 (#139766-#139860)

i.	General Fund	\$42,197.31
ii.	Cemetery Fund	\$1,254.39
iii.	Airport Projects	\$901.90
iv.	One Cent Capital Projects	\$202,511.00
v.	Payroll (06-18-21)	\$225,681.72
- D. Approval of Purchase Orders/Warrants for 07/09/21 (#139910-#140033)

i.	General Fund	\$183,366.48
ii.	Cemetery Fund	\$403.54
iii.	Airport Fund	\$50,809.15
iv.	Court Fund	\$338.42
v.	One Cent Capital Projects	\$11,920.34
vi.	Payroll (07-02-21)	\$144,657.62
- E. Approval of a Budget Amendment to revenue line item 01-338 (General Miscellaneous) and Supplemental Appropriation to expense line item 01-405-505 (Police Department DARE Program) in the amount of \$500.00 for a donation from Highway Man Signs.
- F. Acceptance of a perpetual easement and right-of-way from BRIAN PATRICK WEDLAKE AND MELISSA EARLENE WEDLAKE, as Co-Trustees of the Brian Patrick Wedlake Revocable Trust, dated March 19, 2014, for road and utility purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Osage, State of Oklahoma, located approximately along John Zink Avenue, South of West Oak Street, Skiatook, Oklahoma, to-wit: a strip of land being approximately 40 feet wide and part of the NW/4 of Section 27, T-22-N, R-12-E of the Indian Base and Meridian, Osage County, State of Oklahoma, According to the U.S. Government Survey thereof.
- G. Acceptance of a perpetual easement and right-of-way from Four J Oil & Gas, LLC, for road and utility purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Osage, State of Oklahoma, located approximately along John Zink Avenue, South of West Oak Street, Skiatook, Oklahoma, to-wit: a strip of land being approximately 40 feet wide and part of the NW/4 of Section 27, T-22-N, R-12-E of the Indian Base and Meridian, Osage County, State of Oklahoma, According to the U.S. Government Survey thereof.
- H. Acceptance of a perpetual easement and right-of-way from Skiatook Boat and RV Storage, LLC, for road and utility purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Osage, State of Oklahoma, located approximately along John Zink

- Avenue, South of West Oak Street, Skiatook, Oklahoma, to-wit: a strip of land being approximately 40 feet wide and part of the NW/4 of Section 27, T-22-N, R-12-E of the Indian Base and Meridian, Osage County, State of Oklahoma, According to the U.S. Government Survey thereof.
- I. Acceptance of a perpetual easement from KELLY M. GOINS, a single person for drainage purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Tulsa, State of Oklahoma, located approximately near 4226 East 130th Place North, Skiatook, Oklahoma to-wit: a strip of land being part of the Easterly 15.00' of Lot 7, Block 8, COOPER LANDING, an Addition in the City of Skiatook, Tulsa County, State of Oklahoma.
 - J. Acceptance of a perpetual easement from RICKY XUE VANG and CARRIE VANG, as husband and wife, for drainage purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Tulsa, State of Oklahoma, located approximately near 4260 East 130th Place North, Skiatook, Oklahoma, to-wit: a strip of land being part of the Westerly 15.00' of Lot 8, Block 8, COOPER LANDING, an Addition in the City of Skiatook, Tulsa County, State of Oklahoma.
 - K. Approval of a Mutual Release of Lease between the City of Skiatook and David Black for Lot #0 at Skiatook Municipal Airport, contingent upon execution of a new Ground Lease between the City of Skiatook and Matthew Neighbors for Lot #0.
 - L. Approval of a Ground Lease Agreement between the City of Skiatook and Matthew Neighbors for Lot #0 at the Skiatook Municipal Airport.
 - M. Ratification of the approval of the renewal with OMAG for Worker's Compensation for 2021-2022 in the final total premium amount of \$271,226.00.
 - N. Approval of a Memorandum of Understanding between the Skiatook Police Department, the Skiatook School Committee, and the Skiatook Public Schools for the implementation of the School Resource Officer (SRO) Program at all the Skiatook Public School District schools for the 2021-2022 academic year.

Motion was made by Councilor McGoffin and 2nd by Councilor Jech to approve the Consent Agenda as written.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
 NO: None

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of the issuance of a permit to Larry Nunley to use the grounds behind the Skiatook Sports Complex for activities related to the 17th Annual Tallgrass Music Festival the week of October 11-17, 2021, with the actual festival being held on Friday, October 15, 2021 and Saturday, October 16, 2021.

Motion was made by Councilor McGoffin and 2nd by Councilor Upton to approve the issuance of a permit to Larry Nunley to use the grounds behind the Skiatook Sports Complex for activities related to the 17th Annual Tallgrass Music Festival the week of October 11-17, 2021, with the actual festival being held on Friday, October 15, 2021 and Saturday, October 16, 2021.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
 NO: None

6. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to voting to accept or reject the Fifth Amended Joint Chapter 11 Bankruptcy Plan of

Reorganization of Purdue Pharma L.P. and its affiliated debtors and authorizing the City Attorney to file the vote electronically.

Motion was made by Councilor Forbes and 2nd by Councilor Upton to authorize the City Attorney to vote electronically to accept or reject the Fifth Amended Joint Chapter 11 Bankruptcy Plan of Reorganization of Purdue Pharma L.P. and its affiliated debtors.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

7. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of the appointment of Wyvone Wilson to the Skiatook Planning Commission board to serve a three (3) year term that expires in July 2024.

Motion was made by Vice Mayor Fuentes and 2nd by Councilor Jech to approve the appointment of Wyvone Wilson to the Skiatook Planning Commission board to serve a three (3) year term that expires in July 2024.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

8. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, relating to Council approval of the Skiatook Planning Commission's recommendation, to accept the final plat for Level Acres, a Planned Unit Development (PUD), approximately located at 4750 West Rogers Boulevard (State Highway 20), Skiatook (Applicant: TJCC, LLC).

Motion was made by Vice Mayor Fuentes and 2nd by Councilor Upton to accept the final plat for Level Acres, a Planned Unit Development (PUD), approximately located at 4750 West Rogers Boulevard (State Highway 20), Skiatook (Applicant: TJCC, LLC).

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

9. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to approval of Lot Split Application Number SKL-188, proposed to create two (2) tracts consisting of Tract-A, being 6.033 acres, more or less, and Tract-B, being 4.023 acres, more or less, and generally located in the Northwest Quarter of the Northeast Quarter of the Southeast Quarter of Section Nineteen (19), Township Twenty-two (22) North, Range Twelve (12) East, Osage County, State of Oklahoma, at the approximate location of 5480 W. Rogers Blvd. (Highway 20), Skiatook, Oklahoma (Applicant: Lakeview Baptist Church).

Motion was made by Councilor Forbes and 2nd by Vice Mayor Fuentes to approve Lot Split Application Number SKL-188, proposed to create two (2) tracts consisting of Tract-A, being 6.033 acres, more or less, and Tract-B, being 4.023 acres, more or less, and generally located in the Northwest Quarter of the Northeast Quarter of the Southeast Quarter of Section Nineteen (19), Township Twenty-two (22) North, Range Twelve (12) East, Osage County, State of Oklahoma, at the approximate location of 5480 W. Rogers Blvd. (Highway 20), Skiatook, Oklahoma (Applicant: Lakeview Baptist Church).

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

10. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related

to the approval of Ordinance 2021-04, AN ORDINANCE AMENDING THE PROVISIONS OF TITLE 7 "MOTOR VEHICLES AND TRAFFIC", CHAPTER 4 "PARKING REGULATIONS", SECTION 17 "VEHICLE STORAGE", OF THE SKIATOOK MUNICIPAL CODE, CONTAINING OTHER PROVISIONS RELATED THERETO, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

Motion was made by Councilor McGoffin and 2nd by Councilor Jech to approve Ordinance 2021-04, AN ORDINANCE AMENDING THE PROVISIONS OF TITLE 7 "MOTOR VEHICLES AND TRAFFIC", CHAPTER 4 "PARKING REGULATIONS", SECTION 17 "VEHICLE STORAGE", OF THE SKIATOOK MUNICIPAL CODE, CONTAINING OTHER PROVISIONS RELATED THERETO, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

11. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of the emergency clause for Ordinance 2021-04.

Motion was made by Councilor McGoffin and 2nd by Councilor Upton to approve the emergency clause for Ordinance 2021-04.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

12. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, relating to Council approval of the purchase of electrical equipment and/or supplies for the Level Acres development project in an amount not to exceed \$90,000.00.

Motion was made by Councilor Upton and 2nd by Vice Mayor Fuentes to approve the purchase of electrical equipment and/or supplies for the Level Acres development project in an amount not to exceed \$90,000.00.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

13. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, relating to the approval of the purchase of electrical equipment and/or supplies for the Highway 20 Widening Project in an amount not to exceed \$300,000.00.

Motion was made by Councilor Forbes and 2nd by Vice Mayor Fuentes to approve the purchase of electrical equipment and/or supplies for the Highway 20 Widening Project in an amount not to exceed \$300,000.00.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

14. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, relating to the approval of the purchase of electrical equipment and/or supplies for the Highway 20 and Highway 75 Line Extension Project in an amount not to exceed \$100,000.00.

Motion was made by Vice Mayor Fuentes and 2nd by Councilor Upton to approve the purchase of electrical equipment and/or supplies for the Highway 20 and Highway 75 Line Extension Project in an amount not to exceed \$100,000.00.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

15. City Manager's Report:

*Update regarding GRDA and the February 2021 snow/ice storm.

****If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager's Office at (918) 396-2797 x113****

16. Adjournment.

Motion was made by Councilor Loftis and 2nd by Vice Mayor Fuentes to adjourn.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

Robin Edens, Mayor

Stephanie Upton, Councilor

Cody Fuentes, Vice Mayor

Joyce Jech, Councilor

Linda Loftis, Councilor

Ginger Stephens, Deputy City Clerk

Geoff McGoffin, Councilor

Date Minutes Approved:

Herb Forbes, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, JULY 13, 2021 6:00 P.M., MUNICIPAL BOARDROOM
DIRECTLY FOLLOWING THE ADJOURNMENT OF THE CITY COUNCIL**

1. Call to Order

The meeting was called to order by Chairman Edens at 6:43 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, Robin Edens, Joyce Jech, Linda Loftis, Stephanie Upton, Geoff McGoffin, Cody Fuentes

ABSENT: None

STAFF: Shirley Lett, Ginger Stephens, and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- a. Approval of the minutes of the June 8, 2021 Regular Meeting.
- b. Approval of Purchase Orders/Warrants for 06/24/21 (#139766-#139860)
 - i. SPWA \$284,988.13
 - ii. Payroll (06-18-21) \$80,270.59
- c. Approval of Purchase Orders/Warrants for 07/09/21 (#139910-#140033)
 - i. SPWA \$472,867.39
 - ii. Payroll (07-02-21) \$54,234.82
- d. Acceptance of a perpetual easement and right-of-way from BRIAN PATRICK WEDLAKE AND MELISSA EARLENE WEDLAKE, as Co-Trustees of the Brian Patrick Wedlake Revocable Trust, dated March 19, 2014, for road and utility purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Osage, State of Oklahoma, located approximately along John Zink Avenue, South of West Oak Street, Skiatook, Oklahoma, to-wit: a strip of land being approximately 40 feet wide and part of the NW/4 of Section 27, T-22-N, R-12-E of the Indian Base and Meridian, Osage County, State of Oklahoma, According to the U.S. Government Survey thereof.
- e. Acceptance of a perpetual easement and right-of-way from Four J Oil & Gas, LLC , for road and utility purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Osage, State of Oklahoma, located approximately along John Zink Avenue, South of West Oak Street, Skiatook, Oklahoma, to-wit: a strip of land being approximately 40 feet wide and part of the NW/4 of Section 27, T-22-N, R-12-E of the Indian Base and Meridian, Osage County, State of Oklahoma, According to the U.S. Government Survey thereof.
- f. Acceptance of a perpetual easement and right-of-way from Skiatook Boat and RV Storage, LLC, for road and utility purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Osage, State of Oklahoma, located approximately along John Zink Avenue, South of West Oak Street, Skiatook, Oklahoma, to-wit: a strip of land being approximately 40 feet wide and part of the NW/4 of Section 27, T-22-N, R-12-E of the Indian Base and Meridian, Osage County, State of Oklahoma, According to the U.S. Government Survey thereof.
- g. Acceptance of a perpetual easement from KELLY M. GOINS, a single person for drainage purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Tulsa, State of Oklahoma, located approximately near 4226 East 130th Place North, Skiatook, Oklahoma to-wit: a strip of land being part of the Easterly 15.00' of Lot 7, Block 8, COOPER LANDING, an Addition in the City of Skiatook, Tulsa County, State of Oklahoma.
- h. Acceptance of a perpetual easement from RICKY XUE VANG and CARRIE VANG, as husband and wife, for drainage purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Tulsa, State of Oklahoma, located approximately near 4260 East 130th Place North, Skiatook, Oklahoma, to-wit: a strip of land being part of the Westerly 15.00' of Lot 8, Block 8, COOPER LANDING, an Addition in the City of Skiatook, Tulsa County, State of Oklahoma.

Motion was made by Trustee Forbes and 2nd by Trustee Upton to approve the Consent Agenda.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. Adjournment

Motion was made by Trustee Forbes and 2nd by Trustee McGoffin to adjourn.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

Robin Edens, Chairman

Stephanie Upton, Trustee

Cody Fuentes, Vice Chairman

Joyce Jech, Trustee

Linda Loftis, Trustee

Ginger Stephens, Deputy City Clerk

Geoff McGoffin, Trustee

Date Minutes Approved:

Herb Forbes, Trustee