

**MINUTES OF THE REGULAR
MEETING OF THE SKIATOOK
CITY COUNCIL
TUESDAY, JULY 12 , 2022 6:00 P.M., MUNICIPAL
BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Edens at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation by Trey Harper, Skiatook Christian
- b. Flag Salute by Jim Annas, Fire Chief
- c. Roll Call by Shirley Lett, City Clerk

PRESENT: Herb Forbes, Robin Edens, Linda Loftis, Stephanie Upton, Cody Fuentes, Geoff McGoffin, Joyce Jech

ABSENT: NONE

STAFF: Brad White, Shirley Lett, and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- a. Approval of the minutes of the June 14, 2022 Regular Meeting.
- b. Approval of Purchase Orders/Warrants for 06/28/22(#143117-#143194)
 - i. General Fund \$40,741.58
 - ii. Cemetery Fund \$ 231.41
 - iii. One Cent Capital Projects \$39,272.94
- c. Approval of Purchase Orders/Warrants for 07/12/22(#143236-#143371)
 - iv. General Fund \$197,375.88
 - v. Cemetery Fund \$ 1,415.84
 - vi. Airport Fund \$ 49,425.99
 - vii. Court Fund \$ 528.12
 - viii. One Cent Capital Projects \$ 42,820.00
 - ix. One Half Cent Projects \$ 48,906.46
 - x. Payroll (6/03/22) \$230,924.69
 - xi. Payroll (6/20/22) \$333,083.08
- d. Ratify purchase of easement tract from community Lighthouse Church of Skiatook, INC., "Grantor" to the City of Skiatook, Ok ("City") and the Skiatook Public Works Authority("SPWA"), "Grantees" for the sum of TEN DOLLARS (\$10.00) for the purpose of relocating, and repairing public utilities.
- e. Approval of the ratification of the purchase of fuel for the Skiatook Municipal Airport from ASAP Energy in the amount of \$48,583.39 on July 6, 2022.
- f. Authorization and approval of the City Manager to sign Landlord Approval request from USCOC of Greater Oklahoma, LLC (U.S. Cellular) for an amendment of the lease related to the revised easement Locations for the cellular tower grounds leased from the City of Skiatook.

Motion was made by Councilor Jech and 2nd by Councilor Upton to approve the Consent Agenda as written.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. **Presentation from Replenish.com, first and only community-powered collection network helping Brands recover and reuse their materials.**
6. **Discussion related to the approval of Skylark Addition. (Presented by Gerald Barnes)**
7. **Discussion and possible consideration and appropriate action, relating to approval of Ordinance 2022-12 An Ordinance changing and amending the zoning classification from RS-3 (Residential Single Family) District to RM-2 (Residential Multi-Family) District of Such territories located at approximately 514 & 522 West 5th Street, Skiatook, Oklahoma, 74070; More particularly described as lots eight (8), nine (9), and the west Forty-five (45) feet of ten (10), block ten (10), sheriff's addition, Skiatook, Oklahoma, Osage County, located within section twenty-two (22), township twenty-two (22) north, Range twelve (12) east, of the Indian base and meridian, City of Skiatook, Osage County, State of Oklahoma, according to the recorded plat thereof, as set forth in zoning Application No. SKZ-211; repealing all ordinances or parts of ordinances in conflict herewith, and declaring an effective date.**

Motion was made by Councilor McGoffin and 2nd by Councilor Upton to approve Ordinance 2022-12 An Ordinance changing and amending the zoning classification from RS-3 (Residential Single Family) District to RM-2 (Residential Multi-Family) District of such territories located at approximately 514 & 522 West 5th Street, Skiatook, Oklahoma, 74070; More particularly described as lots eight (8), nine (9), and the west Forty-five (45) feet of ten (10), block ten(10), sheriff's addition, Skiatook, Oklahoma, Osage County, located within section twenty-two (22), township twenty-two (22) north, Range twelve (12) east, of the Indian base and meridian, City of Skiatook, Osage County, State of Oklahoma, according to the recorded plat thereof, as set forth in zoning Application No. SKZ-211; repealing all ordinances or parts of ordinances in conflict herewith, and declaring an effective date.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

8. **Discussion and possible consideration and appropriate action, relating to Council approval of the Planning Commission's recommendation, to accept the Preliminary Plat For the proposed "Skylark" Project, and Planned Unit Development (PUD), by LTS Engineering Services, LLC, being a tract of Land 35.257 acres, more or less, and approximately located West of North Lombard Lane, approximately 1,000 feet North of West Rogers Boulevard (Highway 20), Skiatook, Oklahoma, 74070.**

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes to approve 60'x115' lots as recommended by Planning Commission for proposed "Skylark" project.

YES: Forbes, Edens, Jech, Upton, McGoffin, Fuentes
NO: Loftis

9. **Discussion related to allow chickens to be raised inside City limits. (Presented by Caitlin McClain)**
10. **Discussion related to Criteria for the Redistricting of Council Member District as per the 2020 U.S. Census. (Presented by Brad White)**
11. **Discussion related to City of Skiatook partnering with Chamber of Commerce on Economic Development. (Presented by Brad White)**

12. City Manager’s Report: Results from the agreement between Osage County and City of Skiatook For the “ Free Cleanup Days”

13. Adjournment

Motion was made by Vice Mayor Fuentes and 2nd by Councilor Loftis to adjourn.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: NONE

Robin Edens, Mayor

Stephanie Upton, Councilor

Cody Fuentes, Vice-Mayor

Linda Loftis, Councilor

Joyce Jech, Councilor

Shirley Lett, City Clerk

Geoff McGoffin, Councilor

Date Minutes Approved:

Herb Forbes, Councilor

**MINUTES OF THE SKIATOOK
PUBLIC WORKS AUTHORITY REGULAR MEETING
TUESDAY, JULY 12, 2022 8:15 P.M., MUNICIPAL BOARDROOM
DIRECTLY FOLLOWING THE ADJOURNMENT OF THE CITY COUNCIL**

1. Call to Order

The meeting was called to order by Chairman Edens at 8:15 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, Robin Edens, Linda Loftis, Stephanie Upton, Cody Fuentes, Geoff McGoffin, Joyce Jech
ABSENT: NONE
STAFF: Brad White, Shirley Lett, and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- a. Approval of the minutes of the June 14, 2022 Regular Meeting.
- b. Approval of Purchase Orders/Warrants for 06/28/22(#143117-#143194)
 - i. SPWA \$135,432.80
- c. Approval of Purchase Orders/Warrants for 00/00/22(#142-#143)
 - i. SPWA \$634,627.14
 - ii. Payroll (06-03-22) \$ 65,828.91
 - iii. Payroll (06-20-22) \$ 94,570.81
- d. Ratify purchase of easement tract from Community Lighthouse Church of Skiatook, INC., "Grantor" to the City of Skiatook, Ok ("City") and the Skiatook Public Works Authority ("SPWA"), "Grantees" for the sum of TEN DOLLARS (\$10.00) for the purpose of relocating, And repairing public utilities

Motion was made by Trustee Jech and 2nd by Trustee Upton to approve as written.

YES: Forbes, Edens, Jech, Loftis, Upton, Fuentes, McGoffin
NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. Adjournment

Motion was made by Trustee Forbes and 2nd by Trustee McGoffin to adjourn.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

Robin Edens, Chairman

Stephanie Upton, Trustee

Cody Fuentes, Vice Chairman

Joyce Jech, Trustee

Linda Loftis, Trustee

Shirley Lett, City Clerk

Geoff McGoffin, Trustee

Date Minutes Approved:

Herb Forbes, Trustee

