

**MINUTES OF THE SPECIAL MEETING
OF THE SKIATOOK CITY COUNCIL
Thursday, June 2, 2022 at 6:00 P.M., Municipal Boardroom 220 S. Broadway**

1. Call to Order

The meeting was called to order by Mayor Edens at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation by Jerald Freeman, Ascension Church
- b. Flag Salute by Billy Wakefield, Police Chief
- c. Roll Call by Shirley Lett, City Clerk

PRESENT: Herb Forbes, Robin Edens, Joyce Jech, Linda Loftis, Stephanie Upton, Geoff McGoffin, Cody Fuentes (late 6:04)

ABSENT: None

STAFF: Brad White, Shirley Lett and other staff members.

3. Discussion and possible consideration and appropriate action, related to possible approval of RESOLUTION NO. 2022-03, A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF SKIATOOK, OKLAHOMA, ON TUESDAY, AUGUST 23, 2022, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVAL OR REJECTION OF ORDINANCE NO. 2022-08 OF THE CITY RELATING TO THE LEVY AND COLLECTION OF AN ADDITIONAL ONE PERCENT (1.00%) EXCISE TAX (SALES TAX) (IN ADDITION TO ANY AND ALL OTHER EXCISE TAXES NOW IN FORCE), ALL AS MORE SPECIFICALLY SET FORTH IN ORDINANCE NO. 2022-08; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes to approve RESOLUTION NO. 2022-03, A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF SKIATOOK, OKLAHOMA, ON TUESDAY AUGUST 23, 2022, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVAL OR REJECTION OF ORDINANCE NO. 2022-08 OF THE CITY RELATING TO THE LEVY AND COLLECTION OF AN ADDITIONAL ONE PERCENT (1.00%) EXCISE TAX (SALES TAX) (IN ADDITION TO ANY AND ALL OTHER EXCISE TAXES NOW IN FORCE), ALL AS MORE SPECIFICALLY SET FORTH IN ORDINANCE NO. 2022-08; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

4. Discussion and possible consideration and appropriate action, related to the possible Approval of ORDINANCE 2022-08, AN ORDINANCE OF THE CITY OF SKIATOOK, OKLAHOMA, RELATING TO THE IMPOSITION OF A CITY EXCISE TAX (SALES TAX) OF ONE PERCENT (1.00%) (IN ADDITION TO ANY AND ALL OTHER EXCISE TAXES NOW IN FORCE) TO BE LEVIED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TAXABLE UNDER THE OKLAHOMA SALES TAX CODE; PROVIDING FOR THE USE OF THE PROCEEDS OF SAID EXCISE TAX FOR PUBLIC SAFETY EXPENDITURES; INCLUDING BUT NOT LIMITED TO POLICE AND FIRE EXPENDITURES; PROVIDING FOR JANUARY 1, 2023 EFFECTIVE DATE OF SAID EXCISE TAX; PROVIDING FOR SUBSISTING STATE PERMITS; PROVIDING FOR PAYMENT OF TAX; PROVIDING THAT THE TAX IS IN ADDITION TO TAXES CURRENTLY LEVIED; INCORPORATING CERTAIN PROVISIONS OF PRIOR CITY ORDINANCES; PROVIDING FOR AMENDMENTS TO THE ORDINANCE; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE ARE CUMULATIVE AND IN ADDITION TO ANY AND ALL

TAXING PROVISIONS OF OTHER CITY ORDINANCES; PROVIDING FOR SEVERABILITY OF PROVISIONS; AND CONTINUING OTHER PROVISIONS RELATED THERETO.

Motion was made by Councilor McGoffin and 2nd by Councilor Upton to approve ORDINANCE 2022-08, AN ORDINANCE OF THE CITY OF SKIATOOK, OKLAHOMA, RELATING TO THE IMPOSITION OF A CITY EXCISE TAX (SALES TAX) OF ONE PERCENT (1.00%) (IN ADDITION TO ANY AND ALL OTHER EXCISE TAXES NOW IN FORCE) TO BE LEVIED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TAXABLE UNDER THE OKLAHOMA SALES TAX CODE; PROVIDING FOR THE USE OF THE PROCEEDS OF SAID EXCISE TAX FOR PUBLIC SAFETY EXPENDITURES; INCLUDING BUT NOT LIMITED TO POLICE AND FIRE EXPENDITURES; PROVIDING FOR JANUARY 1, 2023 EFFECTIVE DATE OF SAID EXCISE TAX; PROVIDING FOR SUBSISTING STATE PERMITS; PROVIDING FOR PAYMENT OF TAX; PROVIDING THAT THE TAX IS IN ADDITON TO TAXES CURRENTLY LEVIED; INCORPORATING CERTAIN PROVISIONS OF PRIOR CITY ORDINANCES; PROVIDING FOR AMENDMENTS TO THE ORDINANCE; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE ARE CUMULATIVE AND IN ADDITION TO ANY AND ALL TAXING PROVISIONS OF OTHER CITY ORDINANCES; PROVIDING FOR SERVERABILITY OF PROVISIONS; AND CONTINUING OTHER PROVISIONS RELATED THERETO.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

5. Discussion and possible consideration and appropriate action, related to the requisition to Purchase 16 portable radios from BTM Wireless, INC, for Skiatook Police Department in the Amount of \$39,140.00

Motion was made by Councilor Forbes and 2nd by Councilor Vice Mayor Fuentes to approve the purchase of 16 radios from BTM Wireless, INC, for Skiatook Police Department in the amount of \$39,140.00.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

**6. Discussion and possible consideration and appropriate action, relate to increased costs for Medical Insurance, Delta Dental, and VSP vision coverages for 2022-2023.
(Presented by Brandon Bartee, Ameribank broker)**

Motion was made by Councilor Upton and 2nd by Councilor Forbes to approved the increased costs for Medical Insurance, Delta Dental, and VSP vision coverages for 2022-2023.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

7. Discussion regarding the approval of the contract with Skiatook Chamber of Commerce for the Term July 1, 2022 – June 20, 2023.

Motion was made by Councilor Forbes and 2nd by Councilor Loftis to approve the contract with Skiatook Chamber of Commerce for the term July 1, 2022- June 20, 2023.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

8. Discussion and possible consideration and appropriate action, related to the approval of Resolution No. 2022-05, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE GENERAL FUND AND OTHER FUNDS AS ESTABLISHED BY THE SKIATOOK CITY COUNCIL FOR THE 2022-2023 FISCAL YEAR: CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED

BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes to approve Resolution No. 2022-05, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE GENERAL FUND AND OTHER FUNDS AS ESTABLISHED BY THE SKIATOOK CITY COUNCIL FOR THE 2022-2023 FISCAL YEAR: CLASSIFYING REVENUES FOR EACH FUND; ESTBLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

9. Adjournment

Motion was made by Councilor Forbes and 2nd by Councilor Loftis to adjourn.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

Robin Edens, Mayor

Stephanie Upton, Councilor

Cody Fuentes, Vice Mayor

Joyce Jech, Councilor

Linda Loftis, Councilor

Shirley Lett, City Clerk

Geoff McGoffin, Councilor

Date Minutes Approved:

Herb Forbes, Councilor

**MINUTES OF THE SKIATOOK
PUBLIC WORKS AUTHORITY
THURSDAY, JUNE 2, 2022 6:37 P.M., MUNICIPAL
BOARDROOM
DIRECTLY FOLLOWING THE ADJOURNMENT OF THE CITY COUNCIL**

1. Call to Order

The meeting was called to order by Chairman Edens at 6:37 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, Robin Edens, Linda Loftis, Stephanie Upton, Cody Fuentes, Geoff McGoffin, Joyce Jech

STAFF: Brad White, Shirley Lett, and other staff members.

3. Discussion and possible consideration and appropriate action, related to the approval RESOLUTION NO. 2022-04, A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR BOND COUNSEL AND ISSUER COUNSEL SERVICES, AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Motion was made by Trustee McGoffin and 2nd by Trustee Upton to approve RESOLUTION 2022-04, A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR BOND COUNSEL AND ISSUER COUNSEL SERVICES; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: NONE

4. Discussion and possible consideration and appropriate action, related to the approval of RESOLUTION NO. 2022-06, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE SKIATOOK PUBLIC WORKS AUTHORITY FOR THE 2022-2023 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

Motion was made by Trustee Forbes and 2nd by Trustee McGoffin to approve RESOLUTION 2022-06, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE SKIATOOK PUBLIC WORKS AUTHORITY FOR THE 2022-2023 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: NONE

**5. Discussion and possible consideration and appropriate action, related to increased costs For Medical Insurance, Delta Dental, and VSP vision coverages for 2022-2023.
(Presented by Brandon Bartee, Ameribank broker)**

Motion was made by Vice Chairman Fuentes and 2nd by Trustee Upton to approve increased costs For Medical Insurance, Delta Dental, and VSP vision coverages for 2022-2023.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: NONE

6. Adjournment

Motion was made by Trustee Forbes and 2nd by Trustee Loftis to adjourn.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: NONE

Robin Edens, Chairman

Stephanie Upton, Trustee

Cody Fuentes, Vice Chairman

Joyce Jech, Trustee

Linda Loftis, Trustee

Shirley Lett, City Clerk

Geoff McGoffin, Trustee

Date Minutes Approved:

Herb Forbes, Trustee

