

**MINUTES OF THE MEETING OF
THE SKIATOOK CITY COUNCIL
TUESDAY, April 12, 2022 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Edens at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation by Trey Harper, Skiatook Christian Church
- b. Flag Salute by Billy Wakefield, Chief of Police
- c. Roll Call by Shirley Lett, City Clerk

PRESENT: Herb Forbes, Robin Edens, Linda Loftis, Stephanie Upton, Cody Fuentes, Geoff McGoffin, Joyce Jech

ABSENT: None

STAFF: Brad White, Shirley Lett, and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- a. Approval of the minutes of the March 8, 2022 Regular Meeting.
- b. Approval of Purchase Orders/Warrants for 03/29/22 (#142316-#142410)

i. General Fund	\$53,108.65
ii. Cemetery Fund	\$299.56
iii. Airport Fund	\$183.62
iv. One Cent Capital Projects	\$30,714.61
v. One Half Cent Capital Projects	\$48,906.46
- c. Approval of Purchase Orders/Warrants for 04/12/22 (#142456-#142548)

vi. General Fund	\$71,880.38
vii. Cemetery Fund	\$358.76
viii. Airport Fund	\$12,846.76
ix. Court Fund	\$352.08
x. One Cent Capital Projects	\$63,468.64
xi. One Half Cent Capital Projects	\$2,000.00
xii. Payroll (3/11/22)	\$224,020.10
xiii. Payroll (3/29/22)	\$312,526.41
- d. Approval of Budget Amendment to Revenue line 01-336 (INCOG CENA Grant) and Supplemental Appropriation to Expense line 01-413-610 (INCOG CENA Grant) in the amount of \$14,430.00 for CENA Grant reimbursement for Sr Citizens Picnic Area Awning.
- e. Ratify purchase of easement tract from Lakeview Southern Baptist Church of Skiatook, INC., "GRANTOR" to City of Skiatook, Ok ("City") and the Skiatook Public Works Authority ("SPWA") "GRANTEES" for the sum of TWO THOUSAND DOLLARS (\$2,000.00) for the purposes of relocating And repairing public utilities.
- f. Approval of the ratification of the purchase of fuel for the Skiatook Municipal Airport from ASAP Energy in the amount of \$38,854.57 on April 6, 2022.
- g. Approval of the Interlocal agreement between Board of County commissioners of Osage County of Osage and City of Skiatook combined free refuse clean up days on April 22nd & 23rd.
- h. Authorization and approval of the City Manager to sign Landlord Approval request from USCOC of Greater Oklahoma, LLC (US cellular) to install new upgraded Radio equipment on the cellular tower grounds leased from the City of Skiatook.

Motion was made by Councilor Jech and 2nd by Councilor Upton to approve the Consent Agenda as written.

YES: Forbes, Edens, Jech, McGoffin, Loftis, Upton, Fuentes,
NO: None

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. Discussion and possible consideration and appropriate action on Ordinance 2022-02, AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY OF SKIATOOK, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF SKIATOOK, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTENAL REVENUE CODE; PROVIDING FOR CODIFICATION; AND DECLARING AN EMERGENCY

Motion was made by Councilor Forbes and 2nd by Councilor McGoffin to approve Ordinance 2022-02, AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY OF SKIATOOK, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF SKIATOOK, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTENAL REVENUE CODE; PROVIDING FOR CODIFICATION; AND DECLARING AN EMERGENCY

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

6. Discussion and possible consideration and appropriate action related to the approval of the emergency clause for Ordinance 2022-02.

Motion was made by Councilor Forbes and 2nd by Councilor McGoffin to approve the emergency clause for Ordinance 2022-02

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: None

7. Discussion and possible consideration and appropriate action on Ordinance 2022-03, AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY MANAGER FOR THE CITY OF SKIATOOK, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF SKIATOOK, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES; TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; PROVIDING FOR CODIFICATION; AND DECLARING AN EMERGENCY.

Motion was made by Councilor McGoffin and 2nd by Councilor Jech to approve Ordinance 2022-03 AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY MANAGER FOR THE CITY OF SKIATOOK, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF SKIATOOK, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR RANFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES; TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; PROVIDING FOR CODIFICATION; AND DECLARING AN EMERGENCY.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: None

8. Discussion and possible consideration and appropriate action related to the approval of the emergency clause for Ordinance 2022-03

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes to approve emergency clause for Ordinance 2022-03

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: None

9. Discussion and possible consideration and appropriate action related to the approval of Ordinance 2022-04 (SKZ-207), AN ORDINANCE CHANGING AND AMENDING THE ZONING CLASSIFICATION FROM RS-3 (RESIDENTIAL SINGLE FAMILY) DISTRICT TO RM (RESIDENTIAL MULTI-FAMILY) DISTRICT OF SUCH TERRITORIES LOCATED AT APPROXIMATELY 720 SOUTH "E" STREET, SKIATOOK, OKLAHOMA 74070; MORE PARTICULARLY DESCRIBED AS LOTS FORTY-THREE (43), FORTY-FOUR (44) FORTY-FIVE (45) AND FORTY-SIX (46), BLOCK FOUR (4) NORTH VINEYARD ADDITION TO SKIATOOK, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, AS SET FORTH IN ZONING APPLICATION NO. SKZ-207; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EFFECTIVE DATE.

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes to approve Ordinance 2022-04 (SKZ-207), AN ORDINANCE CHANGING AND AMENDING THE ZONING CLASSIFICATION FROM RS-3 (RESIDENTIAL SINGLE FAMILY) DISTRICT TO RM (RESIDENTIAL MULTI-FAMILY) DISTRICT OF SUCH TERRITORIES LOCATED AT APPROXIMATELY 720 SOUTH "E" STREET, SKIATOOK, OKLAHOMA 74070; MORE PARTICULARLY DESCRIBED AS LOTS FORTY-THREE (43), FORTY-FOUR (44) FORTY-FIVE (45) AND FORTY-SIX (46), BLOCK FOUR (4) NORTH VINEYARD ADDITION TO SKIATOOK, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, AS SET FORTH IN ZONING APPLICATION NO. SKZ-207; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EFFECTIVE DATE.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: None

10. Discussion and possible consideration and appropriate action on Ordinance 2022-05, AMENDING TITLE 6 "PUBLIC SAFETY AND NUISANCES", CHAPTER 2 "FIRE DEPARTMENT", AND SECTION 4 " FIRE CHIEF AND ASSISTANT FIRE CHIEF", AND SECTION 9 " COMPENSATION AND REIMBURSEMENT", AND SECTION 12 "DEPARTMENTAL AUTHORITY, REQUIREMENTS AND SPECIFIC DUTIES", AND SECTION 15 "REFUSAL TO OBEY ORDERS", OF THE CODE OF ORDINANCES OF THE CITY OF SKIATOOK, OKLAHOMA, CONCERNING THE SKIATOOK FIRE DEPARTMENT, CONTAINING OTHER PROVISIONS RELATED THERETO, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, ESTABLISHING AN EFFECTIVE DATE AND DECLARING AN EMERGENCY.

Motion was made by Councilor McGoffin and 2nd by Councilor Loftis to approve Ordinance 2022-05, AMENDING TITLE 6 "PUBLIC SAFETY AND NUISANCES", CHAPTER 2 "FIRE DEPARTMENT", AND SECTION 4 " FIRE CHIEF AND ASSISTANT FIRE CHIEF", AND SECTION 9 " COMPENSATION AND REIMBURSEMENT", AND SECTION 12 "DEPARTMENTAL AUTHORITY, REQUIREMENTS AND SPECIFIC DUTIES", AND SECTION 15 "REFUSAL TO OBEY ORDERS", OF THE CODE OF ORDINANCES OF THE CITY OF SKIATOOK, OKLAHOMA, CONCERNING THE SKIATOOK FIRE DEPARTMENT, CONTAINING OTHER PROVISIONS RELATED THERETO, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, ESTABLISHING AN EFFECTIVE DATE AND DECLARING AN EMERGENCY.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: None

11. Discussion and possible consideration and appropriate action related to the approval of the emergency clause for Ordinance 2022-05

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes to approve the emergency clause for Ordinance 2022-05.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

12. Discussion and possible consideration and appropriate action related to the approval of hosting a community event in Central Park April 21st, 2022 from 6:00pm-8:00pm to celebrate D.A.R.E. day. (Requested by School Resource Officer Brandon Foshee)

Motion was made by Councilor Jech and 2nd by Councilor Upton to approve the hosting of a community event in Central Park April 21st, 2022 from 6:00pm-8:00pm to celebrate D.A.R.E. day.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

13. Discussion and possible consideration and appropriate action, related to financing of Capital projects for new City Police and Fire facilities.

Motion as made by Vice Mayor Fuentes and 2nd by Councilor Forbes for approval to have City Manager pursue a one cent sales tax for August 23rd, 2022 election date.

YES: Forbes, Edens, Jech, Upton, McGoffin, Fuentes
NO: Loftis

14. Discussion related to water drainage issues in Britton Meadows subdivision specifically 3621 Forest Street Skiatook, Ok (Citizens Zak Wilson & Jon Piquet).

15. Discussion related to downtown parking and beautification. (Citizen Martin Tucker).

16. Discussion related to development and implementation of a Skiatook airport noise control program based on guidelines supported by the International Aircraft Owners and Pilots Association. (Citizen: Martin Tucker)

17. Discussion and possible consideration and appropriate action related to the approval of the usage of the Osage Trail for the Iron Man Competition to be held May 22nd.

Motion was made by Councilor Upton and 2nd by Vice Mayor Fuentes to approve the use of the Osage Trail for the Iron Man Competition on May 22nd.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

- 18. Discussion related to possible future skate park and its possible location at Exchange Bank Park.**
- 19. Discussion related to Staffing issue within the Skiatook Police Department.
(FOP President Tyler Wilson)**
- 20. Discussion and possible consideration and appropriate action related to entering into an Executive session for the purpose of discussing and considering the Employment contract of the City Manager, Carl Bradley "Brad" White, pursuant to Title 25 Oklahoma Statutes, section 307 (B) (1).**

Motion was made by Vice Mayor Fuentes and 2nd by Councilor Jech to go into Executive Session.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

21. Vote to come out of Executive session

Motion was made by Vice Mayor Fuentes and 2nd by Councilor Upton to come out of Executive session

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

22. Executive session minutes provided by Mayor to City Clerk.

23. Discussion and possible consideration and appropriate action related to the approval of a new Employment contract between the City of Skiatook and Carl Bradley "Brad" White for his employment as City Manager.

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes to approve the new employment contract between the City of Skiatook and Carl Bradley "Brad" White for his employment as City Manager for 2-year term 7/1/2022-6/30/2024.

24. City Manager's Report: * Update regarding the possible new Cell Tower

**** If any citizen should have a comment of concern they wish to express or have heard, please feel free to contact the City Manager's Office at (918)396-2797 x 113***

25. Adjournment

Motion was made by Councilor Jech and 2nd by Councilor Loftis to adjourn

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

Robin Edens, Mayor

Stephanie Upton, Councilor

Cody Fuentes, Vice-Mayor

Linda Loftis, Councilor

Joyce Jech, Councilor

Shirley Lett, City Clerk

Geoff McGoffin, Councilor

Date Minutes Approved:

Herb Forbes, Councilor

**MINUTES OF THE SKIATOOK
PUBLIC WORKS AUTHORITY
TUESDAY, APRIL 12, 2022 8:20 P.M., MUNICIPAL BOARDROOM
DIRECTLY FOLLOWING THE ADJOURNMENT OF THE CITY COUNCIL**

1. Call to Order

The meeting was called to order by Chairman Edens at 8:20 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, Robin Edens, Linda Loftis, Stephanie Upton, Cody Fuentes, Geoff McGoffin, Joyce Jech

STAFF: Brad White, Shirley Lett, and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- a. Approval of the minutes of the March 8, 2022 Regular Meeting.
- b. Approval of Purchase Orders/Warrants for 03/29/22 (#142316-#142410)
 - i. SPWA \$203,030.75
- c. Approval of Purchase Orders/Warrants for 04/12/22 (#142456-#142548)
 - i. SPWA \$271,868.49
 - ii. Payroll (03-11-22) \$63,359.86
 - iii. Payroll (03-25-22) \$90,976.36
- d. Ratify purchase of easement tract from Lakeview Southern Baptist Church of Skiatook, INC., "GRANTOR" to City of Skiatook, Ok ("City") and The Skiatook Public Works Authority ("SPWA"), "GRANTEES" for the sum of TWO THOUSAND DOLLARS (\$2,000.00) for the purposes of relocating, repairing public utilities.

Motion was made by Vice Chairman Fuentes and 2nd by Trustee Upton to approve the Consent Agenda.

YES: Forbes, Edens, Loftis, Upton, Fuentes, McGoffin, Jech

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. Discussion and possible consideration and appropriate action related to the approval of a new Employment contract between the City of Skiatook and Carl Bradley "Brad" White for his employment as Skiatook Public Works Administrator.

Motion was made by Trustee McGoffin and 2nd by Vice-Chairman Fuentes to approve new employment contract between City of Skiatook and Carl Bradley "Brad" White for his employment as Skiatook Public Works Administrator for a 2-year term 7/1/2022-6/30/2024

YES: Forbes, Edens, Loftis, Upton, Fuentes, McGoffin, Jech

NO: NONE

6. Discussion related to the process for receiving bids for a new commercial trash contract.

7. Discussion and possible consideration and appropriate action related to the Approval of requisition to order Electrical equipment and transformers in the amount of \$49,284.00

Motion was made by Vice Chairman Fuentes and 2nd by Trustee Loftis to approve the requisition to order Electrical equipment and transformers in the amount of \$49,284,00

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

8. Adjournment

Motion was made by Trustee Upton and 2nd by Vice Chairman Fuentes to adjourn.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: None

Robin Edens, Chairman

Stephanie Upton, Trustee

Cody Fuentes, Vice Chairman

Joyce Jech, Trustee

Linda Loftis, Trustee

Shirley Lett, City Clerk

Geoff McGoffin, Trustee

Date Minutes Approved:

Herb Forbes, Trustee

