

**MINUTES OF THE REGULAR
MEETING OF THE SKIATOOK
CITY COUNCIL
TUESDAY, January 10, 2023 6:00 P.M., MUNICIPAL
BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Edens at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation by Chad Thompson, First Baptist Church of Skiatook
- b. Flag Salute by Jim Annas, Fire Chief
- c. Roll Call by Shirley Lett, City Clerk

PRESENT: Herb Forbes, Robin Edens, Stephanie Upton, Cody Fuentes, Joyce Jech, Linda Loftis, Geoff McGoffin

ABSENT: None

STAFF: Brad White, Shirley Lett, and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- a. Approval of the minutes of the December 13, 2022 Regular Meeting.
- b. Approval of Purchase Orders/Warrants for 12/27/22(#144934-#145004)

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|--------------------------------|--------------|
| i. General Fund | \$ 44,163.89 |
| ii. Cemetery Fund | \$ 161.21 |
| iii. Airport | \$ 945.00 |
| iii. One Cent Capital Projects | \$ 5,850.00 |
| iv. One Half Cent Projects | \$ 49,164.18 |
- c. Approval of Purchase Orders/Warrants for 1/10/23(#145065-#145146)

| | |
|-------------------------------|--------------|
| v. General Fund | \$ 83,184.77 |
| vi. Cemetery Fund | \$ 339.88 |
| vii. Airport Fund | \$ 1,904.71 |
| viii. Court Fund | \$ 311.24 |
| ix. One Cent Capital Projects | \$130,156.70 |
| xi. Payroll (12-16-22) | \$240,501.71 |
| xii. Payroll (12-30-22) | \$357,047.40 |

Motion was made by Councilor Jech and 2nd by Councilor Upton to approve as written.

YES: Forbes, Edens, Jech, Upton, Fuentes, Loftis, McGoffin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. Discussion and possible consideration and appropriate action related to approval of purchase Of 3 trucks for Public Works (Sewer, Electric, Street departments) in the amount of ONE HUNDRED ELEVEN THOUSAND ONE HUNDRED AND SIXTY DOLLARS (\$111,160.00)(Funding from the One Cent Capital Project funds).

Motion was made by Vice Mayor Fuentes and 2nd by Councilor McGoffin approving the purchase of 3 trucks for Public Works (Sewer, Electric, Street departments) in the amount of ONE HUNDRED ELEVEN THOUSAND ONE HUNDRED AND SIXTY DOLLARS (\$111,160.00)(Funding from the One Cent Capital Project funds) .

YES: Forbes, Edens, Jech, Upton, Fuentes, Loftis, McGoffin
NO: NONE

6. Discussion and possible consideration and appropriate action related to Council approval of Police Departments surplus items list.

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes approving the Police Departments surplus items list.

YES: Forbes, Edens, Jech, Upton, Fuentes, Loftis, McGoffin
NO: NONE

7. Discussion and possible consideration and appropriate action, related to approval of purchasing 2022 Dodge Durango for the Police department in the amount of FIFTY THOUSAND FOUR HUNDRED ELEVEN DOLLARS (\$50,411.00)

Motion was made by Councilor McGoffin and 2nd by Councilor Upton approving the purchase of 2022 Dodge Durango for the Police Department in the amount of FIFTY THOUSAND FOUR HUNDRED ELEVEN DOLLARS (\$50,411.00)

YES: Forbes, Edens, Jech, Upton, Fuentes, Loftis, McGoffin
NO: NONE

8. Discussion and possible consideration and appropriate action, related to approval of Resolution 2023-01. A resolution by the City of Skiatook, declaring certain real property And improvements located generally at the Northwest corner area of highway 75 and highway 20 (located within Lot 2, Block 1, and Lot 1, Block 2 of the Cooper North Addition, A subdivision Within Tulsa County, Oklahoma and also in part of the Southeast quarter of section 21, township 22 north, range 13 east of the Indian base and meridian, Tulsa County, Oklahoma) as surplus and No longer of any use or benefit to the operations of the City.

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes approving Resolution 2023-01, by the City of Skiatook, declaring certain real property and improvements located generally at the Northwest corner area of highway 75 and highway 20 (located within Lot 2, Block 1, and Lot 1, Block 2 of the Cooper North Addition, A subdivision within Tulsa County, Oklahoma and also in part of the Southeast quarter of section 21, township 22 north, range 13 east of the Indian base and meridian, Tulsa County, Oklahoma) as surplus and no longer of any use or benefit to the operations of the City.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes .
NO: NONE

- 9. Discussion and possible consideration and appropriate action, related to approval of Resolution 2023-02, A resolution of the City of Skiatook approving a contract for development of Land, containing a provision for conveyance of certain real property, with Blue Bull Capital, LLC, For economic development of currently unimproved real property generally located at the Northwest corner area of highway 75 and highway 20 (located within Lot 2, Block 1, and Lot 1, Block 2 of the Cooper North addition, a subdivision within Tulsa County, Oklahoma and also in Part of the southeast quarter of section 21, township 22 north, range 13 east of the Indian base And meridian, Tulsa County, Oklahoma) and also authorizing the City manager to sign and execute the agreement.**

Motion was made by Councilor Forbes and 2nd by Councilor Upton approving Resolution 2023-02, A resolution of the City of Skiatook approving a contract for development of land, containing a provision for conveyance of certain real property, with Blue Bull Capital, LLC, for economic development of currently unimproved real property generally located at the Northwest corner area of highway 75 and highway 20 (located within Lot 2, Block 1, and Lot 1, Block 2 of the Cooper North addition, a subdivision within Tulsa County, Oklahoma and also in part of the southeast quarter of section 21, township 22 north, range 13 east of the Indian base and meridian, Tulsa County, Oklahoma) and also authorizing the City manager to sign and execute the agreement.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: NONE

- 10. Discussion and possible consideration and appropriate action, related to approval of the Drainage estimate from Sharp Concrete & Construction, LLC, for the City of Skiatook property At 200 North Haynie in the amount of \$73, 373.75**

Motion was made by Vice Mayor Fuentes and 2nd by Councilor Jech approving the drainage estimate form Sharp Concrete & Construction, LLC, for the City of Skiatook property at 200 North Haynie in the amount of \$73,373.75

YES: Forbes, Edens, Jech, Upton, Fuentes, Loftis, McGoffin

NO: NONE

- 11. Discussion related to a Resolution adopting voluntary noise guidelines at Skiatook Municipal Airport as provided by National Aircraft Owners and Pilots Association.
(Presented by: Martin Tucker).**

- 12. Discussion and possible consideration and appropriate action, related to approval of Lot Split application number SKL-199, proposed to create two separate (2) tracts of land, consisting of the north 37.5 feet and the south 37.5 feet, more or less, and generally located in Lot Twenty -One (21), Block Forty (40), Original Town of Skiatook, City of Skiatook, Tulsa County, State of Oklahoma, at the approximate location of 117 East 5th Street, Skiatook, Oklahoma.**

(Applicant: Hilton Development Company, LLC Brad Hilton).

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes approving Lot Split application number SKL-199, proposed to create two separate (2) tracts of land, consisting of the north 37.5 feet and the south 37.5 feet, more or less, and generally located in Lot Twenty-One (21), Block forty (40), Original Town of Skiatook, City of Skiatook, Tulsa County, State of Oklahoma, at the approximate location of 117 East 5th Street, Skiatook, Oklahoma.

(Applicant: Hilton Development Company, LLC Brad Hilton).

YES: Forbes, Edens, Jech, Upton, Fuentes, Loftis, McGoffin

NO: NONE

- 13. Discussion and possible consideration and appropriate action, related to approval of Lot Split application number SKL-200, proposed to create two separate (2) tracts of land, consisting of tract "1" being approximately 66 feet by 114 feet, more or less, and tract "2", being approximately 66 feet by 114 feet, more or less, and both tracts generally located in the North 132.00 feet of the West 114.00 feet., of the South half of the Southeast quarter of the Northeast quarter of the Northeast quarter (S/2 SE/4 NE/4 NE/4) of section twenty-six (26), Township twenty-two (22) North, Range twelve (12) East of the Indian base and meridian, Tulsa county, Oklahoma, according to the U.S. Government survey thereof, at the approximate location of 705 South "E" St. Skiatook, Oklahoma. (Applicant: Shining Ivory, Robert Dismuke).**

Motion was made by Councilor Forbes and 2nd by Councilor Upton approving Lot Split application number SKL-200, proposed to create two separate (2) tracts of land, consisting of tract "1" being approximately 66 feet by 114 feet, more or less, and tract "2", being approximately 66 feet by 114 feet, more or less, and both tracts generally located in the North 132.00 feet of the West 114.00 feet., of the South half of the Southeast quarter of the Northeast quarter of the Northeast quarter (S/2 SE/4 NE/4 NE/4) of section twenty-six (26), Township twenty-two (22) North, Range twelve (12) East of the Indian base and meridian, Tulsa county, Oklahoma, according to the U.S. Government survey thereof, at the approximate location of 705 South "E" St. Skiatook, Oklahoma.

(Applicant: Shining Ivory, Robert Dismuke).

YES: Forbes, Edens, Jech, Upton, Fuentes, Loftis, McGoffin
NO: NONE

- 14. Discussion and possible consideration and appropriate action, related to Council Approval of Ordinance 2023-01, an ordinance changing and amending the zoning Classifications from CG (Commercial General) district, to RM-2 (Residential Multi-Family) district, and RD (Residential Duplexes) district, and partially remaining CG (Commercial General) district of such territories lying north of highway 20, located at approximately 305 North Lombard Lane, Skiatook, Oklahoma, 74070; more particularly described as lying within the northwest quarter (NW/4) of section twenty-two (22), township twenty-two (22) north, range twelve (12) east of the Indian base and meridian, Osage County, State of Oklahoma, according to the U.S. Government survey thereof; as set forth in application No. SKPUD 22-03 and repealing all ordinances or parts of ordinances in conflict; and declaring an effective date. (Applicant: W Design on behalf of Blue Bull Capital).**

Motion was made by Councilor Jech and 2nd by Councilor Upton approving Ordinance 2023-01, an ordinance changing and amending the zoning classifications from CG (Commercial General) district, to RM-2 (Residential Multi-Family) district, and RD (Residential Duplexes) district, and partially remaining CG (Commercial General) district of such territories lying north of highway 20, located at approximately 305 North Lombard Lane, Skiatook, Oklahoma, 74070; more particularly described as lying within the northwest quarter (NW/4) of section twenty-two (22), township twenty-two (22) north, range twelve (12) east of the Indian base and meridian, Osage County, State of Oklahoma, according to the U.S. Government survey thereof; as set forth in application No. SKPUD 22-03 and repealing all ordinances or parts of ordinances in conflict; and declaring an effective date.

(Applicant: W Design on behalf of Blue Bull Capital).

YES: Forbes, Edens, Jech, Upton, Fuentes, Loftis, McGoffin
NO: NONE

- 15. Discussion and possible consideration and appropriate action, related to approval of Ordinance 2023-02, an ordinance changing and amending the zoning classification AG (Agriculture) district to IL (Industrial Light) district, of such territories located Behind approximately 3012 East 146th St. North (Highway 20), Tulsa County, Skiatook, Oklahoma, 74070; a tract of land that is a part of the south half of the northeast quarter of section twenty-nine (29), township twenty-two (22) North, range thirteen (13) east of the Indian meridian, Tulsa County, City of Skiatook, State of Oklahoma, according to the U.S. Government survey thereof, as set forth in zoning application No. SKZ-213; repealing all other ordinances or parts of ordinances in conflict herewith, and declaring an effective date. (tabled from the November 8th and December 13th meetings).**

Motion was made by Councilor McGoffin and 2nd by Vice Mayor Fuentes **denying request for rezoning**, Ordinance 2023-02, an ordinance changing and amending the zoning classification AG (Agriculture) district to IL (Industrial Light) district, of such territories located behind approximately 3012 East 146th St. North (Highway 20), Tulsa County, Skiatook, Oklahoma, 74070; a tract of land that is a part of the south half of the northeast quarter of section twenty-nine (29), township twenty-two (22) North, range thirteen (13) east of the Indian meridian, Tulsa County, City of Skiatook, State of Oklahoma, according to the U.S. Government survey thereof, as set forth in zoning application No. SKZ-213; repealing all other ordinances or parts of ordinances in conflict herewith, and declaring an effective date.

(tabled from the November 8th and December 13th meetings).

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

NO: NONE

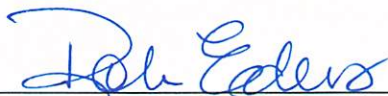
**16. City Manager's Report: Highway 20 and Javine Hill project
Water Treatment Plant repairs**

17. Adjournment

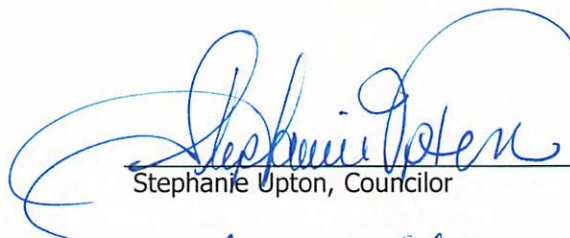
Motion was made by Councilor Jech and 2nd by Councilor Upton to adjourn.

Yes: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes

No: NONE



Robin Edens, Mayor



Stephanie Upton, Councilor



Cody Fuentes, Vice-Mayor



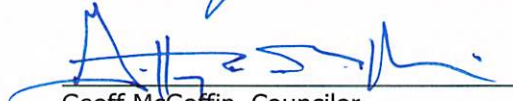
Linda Loftis, Councilor



Joyce Jech, Councilor



Shirley Lett, City Clerk



Geoff McGoffin, Councilor

2-14-23

Date Minutes Approved:



Herb Forbes, Councilor

**MINUTES OF THE SKIATOOK
PUBLIC WORKS AUTHORITY REGULAR MEETING
TUESDAY, JANUARY 10, 2023 8:50 P.M., MUNICIPAL BOARDROOM
DIRECTLY FOLLOWING THE ADJOURNMENT OF THE CITY COUNCIL**

1. Call to Order

The meeting was called to order by Chairman Edens at 8:50pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, Robin Edens, Stephanie Upton, Cody Fuentes, Joyce Jech, Linda Loftis, Geoff McGoffin
ABSENT: NONE
STAFF: Brad White, Shirley Lett, and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- a. Approval of the minutes of the December 13, 2022 Regular Meeting.
- b. Approval of Purchase Orders/Warrants for 12/27/22(#144934-#145004)
 - i. SPWA \$213,262.63
- c. Approval of Purchase Orders/Warrants for 1/10/23(#145065-#145146)
 - ii. SPWA \$ 88,477.10
 - iii. Payroll (12-16-22) \$ 70,801.20
 - iv. Payroll (12-30-22) \$101,171.09

Motion was made by Vice Chairman Fuentes and 2nd by Trustee McGoffin to approve as written.

YES: Forbes, Edens, Jech, Upton, Fuentes, Loftis, McGoffin
NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. Discussion and possible consideration and appropriate action, related to the approval for a Residential refuse 5 year term agreement, between C.R.T.S. and the Skiatook Public Works Authority and also authorizing the City manager to sign and execute the agreement.

Motion was made by Vice Chairman Fuentes and 2nd by Trustee Forbes approving the residential refuse 5 year term agreement, between C.R.T.S. and the Skiatook Public Works Authority and also authorizing the City manager to sign and execute the agreement.

YES: Forbes, Edens, Jech, Upton, Fuentes, Loftis, McGoffin
NO: NONE

6. Adjournment.

Motion was made by Trustee Loftis and 2nd by Vice Chairman Fuentes to adjourn.

YES: Forbes, Edens, Jech, Loftis, Upton, McGoffin, Fuentes
NO: NONE

Robin Edens

Robin Edens, Chairman

Stephanie Upton

Stephanie Upton, Trustee

Cody Fuentes

Cody Fuentes, Vice Chairman

Joyce Jech

Joyce Jech, Trustee

Linda Loftis

Linda Loftis, Trustee

Shirley Lett

Shirley Lett, City Clerk

Geoff McGoffin

Geoff McGoffin, Trustee

2-14-23

Date Minutes Approved:

Herb Forbes

Herb Forbes, Trustee