



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, October 10, 2023
at 6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m., Friday, October 6, 2023.**

Stacey Woodard

Stacey Woodard - Administrative Assistant

NOTICE TO THE PUBLIC: At this Regular Meeting of the City Council, in accordance with and pursuant to applicable Council Rules and Robert’s Rules of Order, the Council will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

A G E N D A

- 1. Call to Order-** *Mayor, Robin Edens*
- 2. Opening Business**
 - a. Invocation- Jerald Freeman, Ascension Church*
 - b. Flag Salute- Jim Annas, Fire Chief*
 - c. Roll Call- Shirley Lett, City Clerk*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Robin Edens	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jerald Freeman	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Loftis	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stephanie Upton	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geoff McGoffin	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cody Fuentes	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. Consent Agenda

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the September 11, 2023 Special Meeting and September 12, 2023 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 09/26/23(#147343-#147410)

- i. General Fund \$ 34,860.65
- ii. Cemetery Fund \$ 276.55
- iii. Airport Fund \$ 39,080.26
- iv. One Cent Capital Projects \$ 10,370.00
- v. One Half Cent Capital Projects \$ 48,677.05

c. Approval of Purchase Orders/Warrants for 10/10/23 (#147453-#147524)

- vi. General Fund \$ 79,956.31
- vii. Cemetery Fund \$ 285.48
- viii. Airport Fund \$ 1,987.23
- ix. Court Fund \$ 58.68
- x. One Cent Capital Projects \$ 6,300.00
- xi. Payroll (9-8-23) \$277,003.84
- xii. Payroll (9-22-23) \$367,760.18

d. Approval of the Ratification of the fuel purchase for Skiatook Municipal airport from ASAP Energy in the amount of \$37,412.21 on September 19, 2023.

Motion: _____

	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Consideration and appropriate action related to items removed from the Consent Agenda.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Recognition to the Skiatook Public Works Electric Department participants in the MESO'S lineman's rodeo in Bentonville, Ark: Garrett Moss won 1st place in the speed climb, Isaac Boswell won 1st place in the obstacle course.

All crew members that went to Florida for the Hurricane Relief Efforts,

**THANK YOU FOR ALL YOU DO
WE APPRECIATE ALL YOUR HARD WORK**

6. Discussion regarding Saturday Refuse Center availability for City residents.
(Presented by: Brad White, City Manager)
7. Discussion concerning the possibility of constructing an additional Veteran's Memorial And/or amendments to the memorial at Osage Gardens Cemetery.
(Presented by: Mayor, Robin Edens & Brad White, City Manager)
8. Discussion and possible consideration and appropriate action, related to approval of Ordinance 2023-14, an ordinance adopting and enacting a code of ordinances of the City of Skiatook, Oklahoma, as compiled, revised and codified by authority of the City Council of the City of Skiatook, providing for the repeal of certain ordinances not included therein, except as hereafter provided; providing for when this ordinance shall become effective; providing for sale and copies in the City Clerk's office; providing for supplements or changes to the City Code; containing other provisions related thereto and declaring an emergency.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Discussion and possible consideration and appropriate action, related to approval of emergency clause for Ordinance 2023-14.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Discussion and possible consideration and appropriate action, related to approval of Joint Resolution 2023-20, a joint resolution of the City of Skiatook, Oklahoma, and the Skiatook Public Works Authority (SPWA), determining, amending, and setting certain fees and rates charges by the City of Skiatook, and the SPWA, and their agencies, boards and departments; said changes to fees and rates effective January 1, 2024.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Discussion and possible consideration and appropriate action, related to approval of Joint Resolution 2023-21, a joint resolution of the City of Skiatook and the Skiatook Public Works Authority (SPWA) declaring surplus certain real property and Improvements located within Osage County, Oklahoma, City of Skiatook; said surplus real property consisting of tract "A", located generally within the approximate area north of Highway 20 (Rogers Boulevard) and south of the SPWA facilities along north Haynie Ave, Skiatook, and also declaring surplus tract "B", located generally within the approximate area north of Highway 20 (Rogers Boulevard) and approximately east of the Osage Prairie Trail, Skiatook; both tracts more particularly described as being part of the south half of the northwest quarter of Section 22, township 22 north, range 12 east of the Indian Meridian, Osage County, City of Skiatook, State of Oklahoma, according to the U.S. Government survey thereof; declaring both tract "A" and tract "B" as surplus and no longer of any use or benefit to the operations of the City and the SPWA; and providing

for and authorizing the surplus, disposition, and possible sale of such real property and improvements.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Discussion and possible consideration and appropriate action, related to the approval of OMAG Insurance policy renewal for General Liability/Auto, in the amount of NINETY THREE THOUSAND AND FOUR HUNDRED TWENTY SIX DOLLARS (\$93,426.00).

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. Discussion and possible consideration and appropriate action related to the approval of use of Central Park parking lot for a drive-thru Flu vaccine event hosted by Osage Co. Health Department. Tentatively scheduled for October 19, 2023, from 3:00pm-6:00pm (Presented by Megan Henry R.N. & Sarah Patterson R.N.)

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. City Manager's Report: *Grant updates*

If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager's Office at (918) 396-2797 x113

15. Adjournment

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK PUBLIC
WORKS AUTHORITY**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, October 10, 2023
at 6:00 p.m. directly following the adjournment of the City Council**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m. on Friday, October 6, 2023.

Stacey Woodard

Stacey Woodard - Administrative Assistant

NOTICE TO THE PUBLIC: At this Regular Meeting of the Skiatook Public Works Authority (SPWA), in accordance with and pursuant to applicable SPWA Rules and Robert’s Rules of Order, the SPWA will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. **For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

A G E N D A

1. **Call to Order-** *Chairman, Robin Edens*
2. **Roll Call-** *Shirley Lett, City Clerk*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Robin Edens	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jerald Freeman	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Loftis	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stephanie Upton	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geoff McGoffin	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cody Fuentes	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. Consent Agenda

*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the September 11, 2023 Special Meeting and September 12, 2023 Regular Meeting.

09/15/23 (#147296)

b. Approval of Purchase Orders/Warrants for 09/26/23 (#147343-#147410)

i. SPWA \$218,315.75

c. Approval of Purchase Orders/Warrants for 10/10/23 (#147453-#147524)

ii. SPWA \$543,716.95
 iii. Payroll (9-8-23) \$ 83,845.07
 iv. Payroll (9-22-23) \$102,176.93

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Discussion and possible consideration and appropriate action, related to approval of Joint Resolution 2023-20, a joint resolution of the City of Skiatook, Oklahoma, and the Skiatook Public Works Authority (SPWA), determining, amending, and setting certain fees and rates charges by the City of Skiatook, and the SPWA, and their agencies, boards and departments; said changes to fees and rates effective January 1, 2024.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Discussion and possible consideration and appropriate action, related to approval of Joint Resolution 2023-21, a joint resolution of the City of Skiatook and the Skiatook Public Works Authority (SPWA) declaring surplus certain real property and improvements Located within Osage County, Oklahoma, City of Skiatook; said surplus real property Consisting of tract "A", located generally within the approximate area north of Highway 20 (Rogers Boulevard) and south of the SPWA facilities along north Haynie Ave, Skiatook, And also declaring surplus tract "B", located generally within the approximate area north Of Highway 20 (Rogers Boulevard) and approximately east of the Osage Prairie Trail, Skiatook; both tracts more particularly described as being part of the south half of the Northwest quarter of Section 22, township 22 north, range 12 east of the Indian Meridian, Osage County, City of Skiatook, State of Oklahoma, according to the U.S. Government Survey thereof; declaring both tract "A" and tract "B" as surplus and no longer of any use Or benefit to the operations of the City and the SPWA; and providing for and authorizing The surplus, disposition, and possible sale of such real property and improvements.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Adjournment.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>