



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, August 9, 2022
at 6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m., Friday, August 5, 2022.**

Stacey Woodard

Stacey Woodard - Administrative Assistant

NOTICE TO THE PUBLIC: At this Regular Meeting of the City Council, in accordance with and pursuant to applicable Council Rules and Robert’s Rules of Order, the Council will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

A G E N D A

- 1. Call to Order-** *Mayor, Robin Edens*
- 2. Opening Business**
 - a. Invocation- Herb Forbes*
 - b. Flag Salute- Michal Davis, City Planner*
 - c. Roll Call- Shirley Lett, City Clerk*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Robin Edens	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Loftis	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stephanie Upton	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geoff McGoffin	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cody Fuentes	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. Consent Agenda

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the July 12, 2022 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 07/26/22 (#143410-#143479)

- i. General Fund \$ 63,154.76
- ii. Cemetery Fund \$ 388.66
- iii. Cemetery Perpetual Care \$ 2,845.00
- iv. One Cent Capital Projects \$ 1,895.00
- v. One Half Cent Projects \$ 48,906.46

c. Approval of Purchase Orders/Warrants for 08/09/22 (#143538-#143636)

- vi. General Fund \$94,389.41
- vii. Cemetery Fund \$ 221.33
- viii. Airport Fund \$ 545.78
- ix. Court Fund \$ 381.42
- x. One Cent Capital Projects \$ 12,555.56
- xi. One Half Cent Capital Projects \$ 29,998.00
- xii. Payroll (07-01-22) \$230,939.46
- xiii. Payroll (07-15-22) \$254,830.34
- xiv. Payroll (07-29-22) \$363,381.32

d. Approval of a Budget Amendment to revenue line item 01-338 (General Miscellaneous) from Cherokee Nation 2022 Contribution to Police Department in The amount of TWO THOUSAND DOLLARS (\$2,000.00) and Supplemental Appropriation to Expense line item 01-405-610 for Police Department Cap. Outlay In the amount of TWO THOUSAND DOLLARS (\$2,000.00).

e. Approval of a Budget Amendment to revenue line item 01-338 (General Miscellaneous) from a private donation in the amount of ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) and supplemental Appropriation to expense line item 01-411-606 for Skate Park in the amount of ONE HUNDRED THOUSAND DOLLARS (\$100,000.00).

f. Approval of End of Year Supplemental Appropriations and Budget Amendments as attached.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Consideration and appropriate action related to items removed from the Consent Agenda.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Presentation by Police Chief Billy Wakefield to recognize Officer Brandon Foshee for Receiving the D.A.R.E officer of the year for the state of Oklahoma.

6. Discussion and possible consideration and appropriate action, related to the approval for the American Legion Post 131/VFW 7977 to hold a Veterans Day Parade on November 12, 2022, starting at 10:00am, proceeding on regular parade route.

(Presented by John Yox)

7. Discussion and possible consideration and appropriate action, related to the approval of the Collective Bargaining agreement between the City of Skiatook and the Fraternal Order of Police, Lodge #166 for fiscal year 2022-2023.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Discussion and possible consideration and appropriate action, related to the approval of the Collective Bargaining agreement between the City of Skiatook and the Skiatook Professional Firefighters Local 4067 for fiscal year 2022-2023.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Discussion and possible consideration and appropriate action, related to the approval of purchasing two (2) Dodge Charger vehicles and the accessories for the Skiatook Police Department in the amount of EIGHTY NINE THOUSAND TEN DOLLARS (\$89,010.00)

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Discussion and possible consideration and appropriate action, related to the approval of a one-year Economic Development contract between the City of Skiatook and the Skiatook Chamber of Commerce for the annual amount of FIFTY SEVEN THOUSAND NINE HUNDRED DOLLARS (\$57,900).

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Discussion and possible consideration and appropriate action, related to the approval of Resolution 2022-07, A RESOLUTION CONCERNING APPROVING CRITERIA AND A PROCESS FOR REDISTRICTING OF THE WARDS OF THE CITY OF SKIATOOK PURSUANT TO THE 2020 U.S. CENSUS; AND SELECTING A PLAN FOR PUBLICATION OF THE PROPOSAL TO CHANGE WARDS.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

12. Discussion and possible consideration and appropriate action, related to the approval of a proposal bid for East Evergreen St. & S Broadway St. project, to Brummett Construction, INC. in the amount of EIGHTY NINE THOUSAND TWO HUNDRED DOLLARS (\$89,200.00).

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

13. Discussion and possible consideration and appropriate action, related to the approval Of Lot Split Application Number SKL-196, proposed to create two separate (2) tracts of land, consisting of Tract "A", being approximately .145 acres, more or less, and Tract "B" being approximately .145 acres, more or less, and both tracts generally located in Lots One (1), Two (2), Three (3), and the East Fifteen (15) feet of Lot Four (4), Block nine (9), Original Town of Skiatook, City of Skiatook, Tulsa County, State of Oklahoma, according to the recorded plat thereof, at the approximate location of 221 N. Broadway Street, City of Skiatook, Tulsa County, Oklahoma. (Applicant: Jennifer Meeks)

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

14. Discussion and possible consideration and appropriate action, related to the approval Of Ordinance 2022-13, An Ordinance changing and amending the zoning classification From AG (Agricultural) district to CG (Commercial General) district of such territories lying South of Highway 20, located at approximately 3855 East 126th Street North, City of Skiatook, Tulsa County, Oklahoma, 74070; more particularly described as lying within the Southwest quarter (SW/4) of the Southeast quarter (SE/4) of section thirty-three (33), Township twenty-two (22) North, range thirteen (13) east of the Indian base and meridian, Tulsa County, State of Oklahoma according to the U.S. Government survey thereof, as set forth in zoning Application No. SKZ-210; repealing all ordinances or parts of ordinances in conflict herewith, and declaring an effective date.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**15. Discussion related to the City of Skiatook hosting a Farmers Market inside city limits.
(Presented by Brad White)**

**16. City Manager’s Report: New additional parking spaces to the downtown area
Recycling update
Water conservation update**

****If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager's Office at (918) 396-2797 x113****

17. Adjournment

Motion: _____

Motion / 2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK PUBLIC
WORKS AUTHORITY**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, August 9, 2022
at 6:00 p.m. directly following the adjournment of the City Council**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m. on Friday, August 5, 2022.**

Stacey Woodard

Stacey Woodard - Administrative Assistant

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NOTICE TO THE PUBLIC: At this Regular Meeting of the Skiatook Public Works Authority (SPWA), in accordance with and pursuant to applicable SPWA Rules and Robert’s Rules of Order, the SPWA will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

A G E N D A

- 1. Call to Order-** *Chairman, Robin Edens*
- 2. Roll Call-** *Shirley Lett, City Clerk*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Robin Edens	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Loftis	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stephanie Upton	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geoff McGoffin	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cody Fuentes	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. Consent Agenda

*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the July 12, 2022 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 07/26/22 (#143410-#143479)

- i. SPWA \$321,874.00

c. Approval of Purchase Orders/Warrants for 08/09/22 (#143538-#143636)

- i. SPWA \$1,181,055.02
- ii. Payroll (07-01-22) \$ 64,426.84
- iii. Payroll (07-15-22) \$ 68,815.49
- iiii. Payroll (07-29-22) \$100,598.84

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Discussion and possible consideration and appropriate action related to approval for the City Manager, with the assistance of the City Attorney, to prepare and execute a contract and any necessary documents for a Commercial Trash collection contract with C.R.T.S., LLC for a one-year term.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Adjournment.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>