



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK CITY COUNCIL**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, July 12, 2022  
at 6:00 p.m.**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

**\* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m., Friday, July 8, 2022.**

*Stacey Woodard*

*Stacey Woodard - Administrative Assistant*

**NOTICE TO THE PUBLIC: At this Regular Meeting of the City Council, in accordance with and pursuant to applicable Council Rules and Robert’s Rules of Order, the Council will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

**A G E N D A**

- 1. Call to Order-** *Mayor, Robin Edens*
- 2. Opening Business**
  - a. Invocation- Trey Harper, Skiatook Christian*
  - b. Flag Salute- Jim Annas, Fire Chief*
  - c. Roll Call- Shirley Lett, City Clerk*

| <b>Attendee Name</b> |          | <b>Present</b>           | <b>Absent</b>            | <b>Late</b>              | <b>Arrival</b> |
|----------------------|----------|--------------------------|--------------------------|--------------------------|----------------|
| Herb Forbes          | Ward 1   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Robin Edens          | Ward 2   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Joyce Jech           | Ward 3   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Linda Loftis         | Ward 4   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Stephanie Upton      | Ward 5   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Geoff McGoffin       | Ward 6   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Cody Fuentes         | At Large | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |

**3. Consent Agenda**

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of the minutes of the June 14, 2022 Regular Meeting.**

**b. Approval of Purchase Orders/Warrants for 06/28/22 (#143117-#143194)**

- i. General Fund \$ 40,741.58
- ii. Cemetery Fund \$ 231.41
- iii. One Cent Capital Projects \$ 39,272.94

**c. Approval of Purchase Orders/Warrants for 07/12/22 (#143236-#143371)**

- iv. General Fund \$197,375.88
- v. Cemetery Fund \$ 1,415.84
- vi. Airport Fund \$ 49,425.99
- vii. Court Fund \$ 528.12
- viii. One Cent Capital Projects \$ 42,820.00
- ix. One Half Cent Capital Projects \$ 48,906.46
- x. Payroll (06-03-22) \$230,924.69
- xi. Payroll (06-20-22) \$333,083.08

**d. Ratify purchase of easement tract from Community Lighthouse Church of Skiatook, INC., "GRANTOR" to the City of Skiatook, Ok ("City") and the Skiatook Public Works Authority ("SPWA"), "GRANTEES" for the sum of TEN DOLLARS (\$10.00) for the purpose of relocating, and repairing public utilities.**

**e. Approval of the ratification of the purchase of fuel for the Skiatook Municipal Airport from ASAP Energy in the amount of \$48,607.14 on July 6, 2022.**

**f. Authorization and approval of the City Manager to sign Landlord Approval request From USCOC of Greater Oklahoma, LLC (U.S. Cellular) for an amendment of the Lease related to the revised easement locations for the cellular tower grounds Leased from the City of Skiatook.**

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Robin Edens         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Linda Loftis        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Stephanie Upton     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Geoff McGoffin      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Cody Fuentes        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**4. Consideration and appropriate action related to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

| <b>Motion/2<sup>nd</sup></b> | <b>Councilors/Trustees</b> | <b>Yes/Aye</b>           | <b>No/Nay</b>            | <b>Abstain</b>           |
|------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
|                              | Herb Forbes                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Robin Edens                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Joyce Jech                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Linda Loftis               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Stephanie Upton            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Geoff McGoffin             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Cody Fuentes               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

5. **Presentation by Police Chief Wakefield honoring Officer Brandon Foshee, who was awarded as the D.A.R.E. (Drug Abuse Resistance Education) officer of the year in the state of Oklahoma.**
  
6. **Presentation from Replenish.com, first and only community-powered collection network helping brands recover and reuse their materials.**
  
7. **Discussion related to the approval of Skylark Addition.**  

**( Presented by Gerald Barnes)**
  
8. **Discussion and possible consideration and appropriate action, relating to approval of Ordinance 2022-12 An Ordinance changing and amending the zoning classification from RS-3 (Residential Single Family) District to RM-2 (Residential Multi-Family) District of Such territories located at approximately 514 & 522 West 5<sup>th</sup> Street, Skiatook, Oklahoma, 74070; More particularly described as lots eight (8), nine (9), and the west Forty-five (45) feet of ten (10), block ten (10), sheriff’s addition, Skiatook, Oklahoma, Osage County, located within section twenty-two (22), township twenty-two (22) north, Range twelve (12) east, of the Indian base and meridian, City of Skiatook, Osage County, State of Oklahoma, according to the recorded plat thereof, as set forth in zoning Application No. SKZ-211; repealing all ordinances or parts of ordinances in conflict herewith, and declaring an effective date.**

Motion: \_\_\_\_\_

| <b>Motion/2<sup>nd</sup></b> | <b>Councilors/Trustees</b> | <b>Yes/Aye</b>           | <b>No/Nay</b>            | <b>Abstain</b>           |
|------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
|                              | Herb Forbes                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Robin Edens                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Joyce Jech                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Linda Loftis               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Stephanie Upton            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Geoff McGoffin             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Cody Fuentes               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

9. Discussion and possible consideration and appropriate action, relating to Council approval of the Planning Commission’s recommendation, to accept the Preliminary Plat For the proposed “Skylark” Project, and Planned Unit Development (PUD), by LTS Engineering Services, LLC, being a tract of Land 35.257 acres, more or less, and approximately located West of North Lombard Lane, approximately 1,000 feet North of West Rogers Boulevard (Highway 20), Skiatook, Oklahoma, 74070.

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Robin Edens         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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|                        | Geoff McGoffin      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Cody Fuentes        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

10. Discussion related to allow chickens to be raised inside City limits.  
(Presented by Caitlyn McClain)
11. City Manager’s Report: Results from the agreement between Osage County and City of Skiatook for the “Free Cleanup Days”

*\*If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager’s Office at (918) 396-2797 x113\**

## 12. Adjournment

Motion: \_\_\_\_\_

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| <b>Motion/2<sup>nd</sup></b> | <b>Councilors/Trustees</b> | <b>Yes/Aye</b>           | <b>No/Nay</b>            | <b>Abstain</b>           |
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|                              | Cody Fuentes               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK PUBLIC  
WORKS AUTHORITY**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, July 12, 2022  
at 6:00 p.m. directly following the adjournment of the City Council**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

\* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: [cityofskiatook.com](http://cityofskiatook.com) before 5:00 p.m. on Friday, July 8, 2022.

*Stacey Woodard*  
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Stacey Woodard - Administrative Assistant

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**NOTICE TO THE PUBLIC:** At this Regular Meeting of the Skiatook Public Works Authority (SPWA), in accordance with and pursuant to applicable SPWA Rules and Robert’s Rules of Order, the SPWA will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. **For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

**A G E N D A**

1. **Call to Order-** *Chairman, Robin Edens*
2. **Roll Call-** *Shirley Lett, City Clerk*

| <b>Attendee Name</b> |          | <b>Present</b>           | <b>Absent</b>            | <b>Late</b>              | <b>Arrival</b> |
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**3. Consent Agenda**

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- a. Approval of the minutes of the June 14, 2022 Regular Meeting.**
- b. Approval of Purchase Orders/Warrants for 06/28/22 (#143117-#143194)**
  - i. SPWA \$135,432.80
- c. Approval of Purchase Orders/Warrants for 07/12/22 (#143236-#143371)**
  - i. SPWA \$634,627.14
  - ii. Payroll (06-03-22) \$ 65,828.91
  - iii. Payroll (06-20-22) \$ 94,570.81
- d. Ratify purchase of easement tract from Community Lighthouse Church of Skiatook, INC., "GRANTOR" to the City of Skiatook, Ok ("City") and the Skiatook Public Works Authority ("SPWA"), "GRANTEES" for the sum of TEN DOLLARS (\$10.00) for the purpose of relocating, and repairing public utilities.**

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**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
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|                        | Geoff McGoffin      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Cody Fuentes        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**5. Adjournment.**

Motion: \_\_\_\_\_

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| <b>Motion/2<sup>nd</sup></b> | <b>Councilors/Trustees</b> | <b>Yes/Aye</b>           | <b>No/Nay</b>            | <b>Abstain</b>           |
|------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
|                              | Herb Forbes                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Robin Edens                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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|                              | Linda Loftis               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Stephanie Upton            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Geoff McGoffin             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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