



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, June 8, 2021
at 6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m., Friday, June 4, 2021.**

Katie DeLong, Administrative Assistant

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At this Regular Meeting of the City Council, in accordance with and pursuant to applicable Council Rules and Robert's Rules of Order, the Council will consider, discuss, and may take action on, adopt, amend, reject, or defer action on any item listed on this Agenda. In accordance with the city ordinances and state law, the Council may approve and adopt a budget and/or amendments to the budget, including adding, deleting, increasing, or decreasing any appropriations, expenditures, and amounts thereof.

A G E N D A

- 1. Call to Order-** *Mayor, Robin Edens*
- 2. Opening Business**
 - a. Invocation- Trey Harper, Skiatook Christian Church*
 - b. Flag Salute- Jim Annas, Fire Chief*
 - c. Roll Call- Ginger Stephens, Deputy City Clerk*

3. Consent Agenda

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

- a. Approval of the minutes of the May 11, 2021 Special Work Session Meeting.**
- b. Approval of the minutes of the May 11, 2021 Regular Meeting.**
- c. Approval of Purchase Orders/Warrants for 05/21/21 (#139511-#139587)**
 - i. General Fund \$33,888.27
 - ii. Cemetery Fund \$579.20
 - iii. Airport Fund \$861.31
 - iv. One Cent Capital Projects \$22,321.85

v. One Half Cent Projects	\$32,253.50
vi. Payroll (05-21-21)	\$213,324.00

d. Approval of Purchase Orders/Warrants for 06/03/21 (#139633-#139717)

vii. General Fund	\$40,197.68
viii. Cemetery Fund	\$384.75
ix. Airport Fund	\$3,053.12
x. Court Fund	\$484.14
xi. One Cent Capital Projects	\$84,048.67
xii. Payroll (06-04-21)	\$152,203.54

e. Approval of a Budget Amendment to revenue line item 01-338 (General Miscellaneous) and Supplemental Appropriation to expense line item 01-406-610 (Fire Department Capital Outlay) in the amount of \$3,500.00 for a Cherokee Nation Grant for the Fire Department.

f. Approval of a Budget Amendment to revenue line item 01-338 (General Miscellaneous) and Supplemental Appropriation to expense line item 01-405-610 (Police Department Capital Outlay) in the amount of \$29,709.19 for a Safe Oklahoma Grant for the Police Department for laptop computer for vehicles.

g. Acceptance of a perpetual easement from ANDREW Y. TIPTON and ANGELA R. TIPTON, as husband and wife, for electrical energy transmission and distribution purposes, through, across, over and under tracts or parcels of land approximately lying within Lot three (3), Block two (2), Prairie Ridge I at Lantana Ranch Amended, an addition to the City of Skiatook, Tulsa County, State of Oklahoma, according to the recorded plat thereof.

h. Approval of a Meal Delivery Contract between the Board of County Commissioners through the Osage County Nutrition Program and the City of Skiatook from July 1, 2021 through June 30, 2022.

i. Approval of a Site Agreement between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook from July 1, 2021 through June 30, 2022.

j. Approval of an annual Memorandum of Understanding between INCOG (The Indian Nations Council of Governments) and the City of Skiatook for 9-1-1 electronic map street layer and MSAG (the Master Street and Address Guide) maintenance duties for a term effective July 1, 2021 and continuing until June 30, 2022.

k. Approval of an Addendum to Mutual Aid and Assistance Agreement between the City of Skiatook, Oklahoma, and the Osage Nation, a federally recognized Indian Tribe, for a term ending June 30, 2022.

l. Approval of an Interlocal Agreement between the City of Skiatook and the Board of County Commissioners of Tulsa County for asphalt overlay on certain street surfaces within the City.

- 4. Consideration and appropriate action related to items removed from the Consent Agenda.**
- 5. Presentation to the Skiatook Police Department by the Oklahoma Association of Chiefs of Police (OACP) and possible discussion recognizing the department as a Verified Agency.**
- 6. Discussion regarding the Requests for Proposals (RFP), submitted for the City owned property at Oak and Lenapah, which closed June 3, 2021.**

- 7. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of Resolution 2021-08, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE GENERAL FUND AND OTHER FUNDS AS ESTABLISHED BY THE SKIATOOK CITY COUNCIL FOR THE 2021-2022 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.**
- 8. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of a contract between the City of Skiatook and the Skiatook Chamber of Commerce for the period of July 1, 2021 through June 30, 2022.**
- 9. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of issuance of a permit to the Skiatook Chamber of Commerce to hold the 2021 Pioneer Day event on September 23-25, 2021 at Skiatook Central Park.**
- 10. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of issuance of a permit to the Skiatook Chamber of Commerce to hold the 2021 Pioneer Day Parade on September 25, 2021 beginning at 9:00 AM and travelling down portions of Rogers Blvd.**
- 11. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of the Worker's Compensation Plan Renewal with Oklahoma Municipal Assurance Group from July 1, 2021 through July 1, 2022 in the amount not to exceed \$320,000.00.**
- 12. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of Resolution 2021-10, A RESOLUTION OF THE CITY COUNCIL OF SKIATOOK, OKLAHOMA, APPROVING AND AGREEING TO AN AMENDMENT TO ARTICLE III OF THE AGREEMENT ESTABLISHING THE OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG).**
- 13. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of an Agreement for Professional Services between the City of Skiatook and LandPlan Consultants, Inc. for certain professional services in connection with the City of Skiatook Central Park Phase II Project.**
- 14. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, revision, or return of this matter to the planning commission for further consideration of this agenda item, relating to holding a hearing, reviewing the outline development plan, and possibly approving ORDINANCE 2021-03, with all possible actions concerning a Planned Unit**

Development (PUD) and an Outline Development Plan, as referenced in: APPLICATION SKPUD 21-01, FOR THE PROPOSED "LEVEL ACRES" PROJECT PROPOSED BY TJCC, LLC; BEING A TRACT OF LAND 29.1 ACRES, MORE OR LESS, LOCATED IN THE CITY OF SKIATOOK, OSAGE COUNTY, OKLAHOMA, APPROXIMATELY LOCATED AT 4750 WEST ROGERS BOULEVARD (STATE HIGHWAY 20), SKIATOOK, OKLAHOMA, 74070 [MORE PARTICULARLY DESCRIBED AS LYING WITHIN THE EAST HALF (E/2) OF THE SOUTHEAST QUARTER (SE/4) OF THE NORTHWEST QUARTER (NW/4) AND THE SOUTHEAST QUARTER (SE/4) OF THE NORTHEAST QUARTER (NE/4) OF THE NORTHWEST QUARTER (NW/4) OF SECTION TWENTY (20), TOWNSHIP TWENTY-TWO (22) NORTH, RANGE TWELVE (12) EAST, OF THE INDIAN BASE AND MERIDIAN, OSAGE COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF]; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; AND DECLARING AN EMERGENCY.

- 15. Discussion and possible consideration and appropriate action related to the approval of the Emergency Clause for Ordinance 2021-03.**
- 16. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, relating to Council approval of the Planning Commission's recommendation, with a stipulation, to accept the preliminary plat for Level Acres, a Planned Unit Development (PUD), approximately located at 4750 West Rogers Boulevard (State Highway 20), Skiatook.**
- 17. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, relating to the approval of Change Order #1 for J/P 27168(04) and J/P 27168(06) Osage County, SH-20 widening project that increases the "cost not to exceed" for EDA & FKI Engineers, PC \$21,000.00 (from \$18,400 to \$39,400) for additional tasks not included in the original scope of services.**

If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager's Office at (918) 396-2797 x113

- 18. Adjournment**



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK PUBLIC
WORKS AUTHORITY**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, June 8, 2021
at 6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m. on Friday, June 4, 2021.**

Katie DeLong, Administrative Assistant

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At this Regular Meeting of the Skiatook Public Works Authority (SPWA), in accordance with and pursuant to applicable SPWA Rules and Robert's Rules of Order, the SPWA will consider, discuss, and may take action on, adopt, amend, reject, or defer action on any item listed on this Agenda. In accordance with the city ordinances and state law, the SPWA may approve and adopt a budget and/or amendments to the budget, including adding, deleting, increasing, or decreasing any appropriations, expenditures, and amounts thereof.

A G E N D A

- 1. Call to Order-** *Chairman, Robin Edens*
- 2. Roll Call-** *Ginger Stephens, Deputy City Clerk*
- 3. Consent Agenda**

*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

- a. Approval of the minutes of the May 11, 2021 Regular Meeting.**
- b. Approval of Purchase Orders/Warrants for 05/21/21 (#139511-#139587)**
 - i. SPWA \$272,271.92
 - ii. Payroll (05-21-21) \$79,904.80
- c. Approval of Purchase Orders/Warrants for 06/03/21 (#139633-#139717)**
 - i. SPWA \$496,371.92
 - ii. Payroll (06-04-21) \$53,135.61
- d. Acceptance of a perpetual easement from ANDREW Y. TIPTON and ANGELA R. TIPTON, as husband and wife, for electrical energy transmission and distribution**

purposes, through, across, over and under tracts or parcels of land approximately lying within Lot three (3), Block two (2), Prairie Ridge I at Lantana Ranch Amended, an addition to the City of Skiatook, Tulsa County, State of Oklahoma, according to the recorded plat thereof.

- 4. Consideration and appropriate action relating to items removed from the Consent Agenda.**
- 5. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of Resolution 2021-09, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE SKIATOOK PUBLIC WORKS AUTHORITY FOR THE 2021-2022 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.**
- 6. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, relating to the approval of Change Order #1 for J/P 27168(04) and J/P 27168(06) Osage County, SH-20 widening project that increases the "cost not to exceed" for EDA & FKI Engineers, PC \$21,000.00 (from \$18,400 to \$39,400) for additional tasks not included in the original scope of services.**
- 7. Adjournment.**