



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK CITY COUNCIL**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, May 9, 2023  
at 6:00 p.m.**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

**\* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: [cityofskiatook.com](http://cityofskiatook.com) before 5:00 p.m., Friday, May 5, 2023.**

*Stacey Woodard*

*Stacey Woodard - Administrative Assistant*

**NOTICE TO THE PUBLIC: At this Regular Meeting of the City Council, in accordance with and pursuant to applicable Council Rules and Robert’s Rules of Order, the Council will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

**A G E N D A**

- 1. Call to Order-** *Mayor, Robin Edens*
- 2. Opening Business**
  - a. Invocation- Herb Forbes, City Council*
  - b. Flag Salute- Jim Annas, Fire Chief*
  - c. Roll Call- Shirley Lett, City Clerk*

<b>Attendee Name</b>		<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrival</b>
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Robin Edens	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jerald Freeman	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Loftis	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stephanie Upton	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geoff McGoffin	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cody Fuentes	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**3. Reading of oaths by City Attorney, Joel Barnaby and swearing in of newly elected Council Members.**

**4. Consent Agenda**

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of the minutes of the April 11, 2023 Regular Meeting.**

**b. Approval of Purchase Orders/Warrants for 04/24/23(#146004-#146070)**

i. General Fund	\$68,317.75
ii. Cemetery Fund	\$294.28
iii. One Cent Capital Projects	\$38,691.64
iv. One Half Cent Projects	\$49,180.09

**c. Approval of Purchase Orders/Warrants for 05/9/23 (#146116-#146207)**

v. General Fund	\$77,269.85
vi. Cemetery Fund	\$ 472.03
vii. Airport Fund	\$ 9,415.68
viii. Court Fund	\$ 733.50
ix. One Cent Capital Projects	\$ 13,604.31
x. One Half Cent Capital Projects	\$157,644.16
xi. Payroll (4-7-23)	\$234,973.35
xii. Payroll (4-21-23)	\$362,445.49

**d. Ratification of the renewal of a contract with YMCA for managing the City of Skiatook Pool for the 2023 season.**

**e. Approval of a Budget Amendment to revenue line item 01-338 (General Miscellaneous) from Tim Bushyhead in the amount of ONE THOUSAND DOLLARS (\$1,000.00). Supplemental Appropriation to expense line item 01-406-610 for Fire Department Capital Outlay in the amount of ONE THOUSAND DOLLARS (\$1,000.00).**

**f. Approval of an annual Memorandum of Understanding between INCOG (The Indian Nations Council of Governments) and the City of Skiatook for 9-1-1 electronic map street layer and MSAG (The Master Street and Address Guide) maintenance duties for a term effective July 1, 2023 and continuing until June 30, 2024.**

**g. Approval of a Meal Delivery Contract between the Board of County Commissioners Through the Osage County Nutrition Program and the City of Skiatook from July 1, 2023 through June 30, 2024.**

**h. Approval of a Site Agreement between the Osage County Nutritional Program, Transportation, Outreach Programs and the City of Skiatook from July 1, 2023 Through June 30, 2024.**

**i. Approval of an agreement between the Board of County Commissioners of Tulsa County and the City of Skiatook for signage and striping on certain street surfaces Within the City.**

**j. Approval of an Interlocal Agreement between the Board of County Commissioners of Tulsa County and the City of Skiatook asphalt overlay on certain street surfaces within the City.**

**k. Approval of an Addendum to Mutual Aid and Assistance Agreement between the City of Skiatook, Oklahoma, and the Osage Nation, a federally recognized Indian**

Tribe, for a term ending June 30, 2024.

- l. Approval of a Budget Amendment to revenue line item 01-338 (General Miscellaneous) from Oklahoma Department of Emergency Management in the amount of TWENTY SIX THOUSAND NINE HUNDRED TWENTY DOLLARS AND FORTY EIGHT CENTS (\$26,920.48). Supplemental Appropriation to expense line Item 01-405-606 for Police Department Homeland Security Grant in the amount Of TWENTY SIX THOUSAND NINE HUNDRED TWENTY DOLLARS AND FORTY EIGHT CENTS (\$26,920.48).**
- m. Approval of Revision to Farmers Market non-exclusive license agreement regarding the period from May 2023 and ending November 2023.**

Motion: \_\_\_\_\_

	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. Consideration and appropriate action related to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**6. Discussion and possible consideration and appropriate action, related to the approval To hold the "Fantasy in the Sky" fireworks display at the Skiatook Municipal Airport on Monday, July 3<sup>rd</sup>, 2023. (Presented by: Omar Bayouth, Exchange Bank)**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**7. Discussion and possible consideration and appropriate action related to the approval Of Larry Nunley to use the grounds behind the Skiatook Sports Complex for activities Related to the Tallgrass Music Festival the week of October 2-8, 2023 with the actual Festival being held on 10-6-23 & 10-7-23 from 6:00pm-10:00pm Friday and from 1:00pm – 10:00pm Saturday. (Presented by Larry Nunley)**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**8. Discussion and possible consideration and appropriate action, related to Council Approval of a one-year Economic Development contract between the City of Skiatook and the Skiatook Chamber of Commerce for the annual amount of SIXTY THOUSAND DOLLARS (\$60,000).**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**9. Discussion and possible consideration and appropriate action, related to the renewal of the contract with Skiatook Chamber of Commerce for the term July 1, 2023 – June 30, 2024.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**10. Discussion and possible consideration and appropriate action, related to increased costs for Medical Insurance, Delta Dental, and VSP vision coverages for 2023-2024. (Presented by Brandon Bartee, Ameribank broker)**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**11. Discussion and possible consideration and appropriate action, related to approval of Resolution 2023-09, a resolution of the City Council of the City of Skiatook, Oklahoma, Revising and amending the rules and regulations of the Osage Gardens Cemetery regarding Cremations, Section G, Subsection 3.**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**12. Discussion and possible consideration and appropriate action, related to Council approval of the Planning Commission’s recommendation, to accept the Preliminary Plat for the proposed “Reserve at Southfield” Addition, as found in application SKP 23-01, being a tract of land 5.88 acres, more or less, a tract of land that is part that is part of the Northeast Quarter (NE/4) of Section Twenty-eight (28), Township Twenty-Two (22) North, Range Twelve (12) East of the Indian Base and Meridian, Osage County, City of Skiatook, State of Oklahoma, according to the U.S. Government survey thereof, and approximately located west of the existing Southfield Addition off of Lombard Lane, Skiatook, Osage County, Oklahoma 74070. (Applicant: Karl Fritschen, Wallace Design Collective P.C., on behalf of Blue Bull Capital, LLC).**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**13. Discussion and possible consideration and appropriate action, relating to Council approval of Ordinance No. 2023-05, an ordinance of the City of Skiatook, Oklahoma adding a new Chapter 18 to Title 11 “zoning regulations”, establishing a specific use permit (SUP) process: containing other provisions related thereto; repealing all Ordinances or parts of Ordinances in conflict herewith; providing for codification; and Establishing an effective date and declaring an emergency.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**14. Discussion and possible consideration and appropriate action related to approval of the Emergency clause for Ordinance 2023-05.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**15. Discussion and possible consideration and appropriate action related to Council approval Of Ordinance 2023-06, an Ordinance of the City of Skiatook, Oklahoma, amending Title 11 "zoning regulations" Chapter 11 "use units" by adding spacing requirements to use unit categories 2 ("Area wide special exception uses"—including specific use permits and use conditions related to marijuana growing facilities), 13 ("convenience goods and services"-including use conditions related to medical marijuana retailers), & 25 ("moderate manufacturing and industry"-including use conditions related to marijuana processing facilities), containing other provisions related thereto; repealing all ordinances or parts of ordinances in conflict herewith; providing for codification; and establishing an effective date and declaring an emergency.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**16. Discussion and possible consideration and appropriate action related to the approval Of the Emergency Clause for Ordinance 2023-06.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**17. Discussion and possible consideration and appropriate action related to Council Approval of Resolution 2023-10, a resolution establishing guidelines and procedures For specific use permit applications and hearings.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**18. City Manager’s Report: *Skate Park Update*  
*Farmers Market Update*  
*Negotiation update with unions***

***\*If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager’s Office at (918) 396-2797 x113\****



## 19. Adjournment

Motion: \_\_\_\_\_

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<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK PUBLIC  
WORKS AUTHORITY**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, May 9, 2023  
at 6:00 p.m. directly following the adjournment of the City Council**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

**\* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: [cityofskiatook.com](http://cityofskiatook.com) before 5:00 p.m. on Friday, May 5, 2023.**

*Stacey Woodard*

Stacey Woodard - Administrative Assistant

**NOTICE TO THE PUBLIC: At this Regular Meeting of the Skiatook Public Works Authority (SPWA), in accordance with and pursuant to applicable SPWA Rules and Robert’s Rules of Order, the SPWA will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

**A G E N D A**

- 1. Call to Order-** *Chairman, Robin Edens*
- 2. Roll Call-** *Shirley Lett, City Clerk*

<b>Attendee Name</b>		<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrival</b>
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Robin Edens	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jerald Freeman	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Loftis	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stephanie Upton	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geoff McGoffin	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cody Fuentes	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**3. Consent Agenda**

\*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of the minutes of the April 11, 2023 Regular Meeting.**

**b. Approval of Purchase Orders/Warrants for 4/24/23 (#146004-#146070)**

- i. SPWA \$294,296.21

**c. Approval of Purchase Orders/Warrants for 05/9/23 (#146116-#146207)**

- ii. SPWA \$380,533.40
- iii. Payroll (4-7-23) \$67,087.86
- iv. Payroll (4-21-23) \$116,939.83

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. Discussion and possible consideration and appropriate action, related to increased costs for Medical Insurance, Delta Dental, and VSP vision coverages for 2023-2024.  
(Presented by Brandon Bartee, Ameribank broker)**

Motion: \_\_\_\_\_

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<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**6. Adjournment.**

Motion: \_\_\_\_\_

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<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	