



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, April 13, 2021
at 6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m., Monday, April 12, 2021.**

Katie DeLong, Administrative Assistant

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***AMENDED* A G E N D A**

1. Call to Order- *Mayor, Herb Forbes*

2. Opening Business

- a. Invocation- Sarah Thornhill, First United Methodist Church*
- b. Flag Salute- Jim Annas, Fire Chief*
- c. Roll Call- Shirley Lett, City Clerk*

3. Consent Agenda

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the March 9, 2021 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 03/23/21 (#138979-#139051)

i. General Fund	\$49,667.53
ii. Cemetery Fund	\$251.09
iii. One Cent Capital Projects	\$48,262.76
iv. One Half Cent Projects	\$32,253.50
v. Payroll (03-12-21)	\$146,183.72

c. Approval of Purchase Orders/Warrants for 04/08/21 (#139110-#139216) & 04/12/21 (#139217-#139218)

vi. General Fund	\$657,861.43
vii. Cemetery Fund	\$178.70
viii. Airport Fund	\$952.28
ix. Court Fund	\$968.22
x. One Cent Capital Projects	\$12,635.79
xi. Payroll (03-26-21)	\$210,917.06

- d. **Acceptance of a perpetual easement from LUKE BRUMMETT and JENNIFER BRUMMETT, as husband and wife, for electrical energy transmission and distribution purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Osage, State of Oklahoma, to-wit: a strip of land being 10 feet wide and part of the W/2 of the SE/4 of Section 28, T-22-N, R-12-E of the Indian Base and Meridian, Osage County, State of Oklahoma, According to the U.S. Government Survey thereof.**
 - e. **Acceptance of a perpetual easement from ROBERT KENDALL SHANE RAGAN and STEPHANIE LYNN RAGAN, as husband and wife, for electrical energy transmission and distribution purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Osage, State of Oklahoma, to-wit: a strip of land being 15 feet wide and part of the E/2 of the NW/4 of the SE/4 of Section 16, T-22-N, R-12-E of the Indian Base and Meridian, Osage County, State of Oklahoma, According to the U.S. Government Survey thereof.**
 - f. **Acceptance of a perpetual easement from CHRISTOPHER JOSE TRACY and TIFFANIE CHILES TRACY, as husband and wife, for electrical energy transmission and distribution purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Tulsa, State of Oklahoma, to-wit: a strip of land being 15 feet wide and part of the SW/4 of Section 20, T-22-N, R-13-E of the Indian Base and Meridian, Tulsa County, State of Oklahoma, According to the U.S. Government Survey thereof.**
4. **Consideration and appropriate action related to items removed from the Consent Agenda.**
5. **Essay reading by the Mayors Council of Oklahoma "If I Were Mayor" 3rd place contest winner, Skiatook Newman Middle School 8th grade student Julie Casillo, and presentation of the award and check to her by representatives from the Oklahoma Municipal League.**
6. **Discussion and update regarding an issue brought forward by Dee Wilson during the March 9, 2021 meeting regarding 47 West Ash, Skiatook, OK.**
7. **Discussion and review of the applications received and options going forward for filling the position of City Manager.**
8. **Discussion and possible consideration and appropriate action related to the approval of the issuance of a permit to the Skiatook Chamber of Commerce to use Skiatook Central Park for the Third Thursday in the Park events on May 20, June 17, July 15, August 19, and September 16, 2021.**
9. **Discussion and possible consideration and appropriate action related to the approval for the City Manager to advertise for an RFP (request for proposals) for the City owned land at Oak and Lenapah (old Tiger Park) to be released on April 14, 2021.**
10. **Discussion and possible consideration and appropriate action related to the ratification of the City Manager's approval and execution of the contract with Shrum Excavation Co., Inc. for the 10' Sanitary Sewer Relocation ODOT J/P 27168, S-H 20, Osage County project that was awarded at the March 9, 2021 Regular Meeting of the Skiatook City Council.**

- 11. Discussion and possible consideration and appropriate action related to a proposed Facility Management Agreement granting an exclusive license for the operation and management of the swimming pool and bathhouse at Exchange Bank Park, located at 900 South Osage, Skiatook, Oklahoma, between the City of Skiatook and the YMCA of Greater Tulsa, effective upon execution by both parties and expiring October 1, 2021.**
- 12. Discussion, consideration, and appropriate action to rescind and nullify the award of a bid (in the amount \$409,345.03) to Shrum Excavation Co., Inc., as there were mathematical errors discovered in the bid computations of the bidder, as previously accepted by the City Council of the City of Skiatook at the March 9, 2021, Regular Meeting, for the State Highway 20 Waterline Relocation in support of ODOT Project J/P 27168, Osage County.**
- 13. Review of bids received, and possible consideration and appropriate action related to the award of bid to the next lowest responsible bidder for the State Highway 20 Waterline Relocation in support of ODOT Project J/P 27168 Osage County (next Lowest Responsible Bidder: Creek Construction L.L.C., in the amount of \$412,034.00) and to authorize the City Manager to execute all necessary documents.**
- 14. Discussion and possible consideration and appropriate action concerning the rejection of all bids received for the City of Skiatook, State Highway 20 (SH-20) J/P #27168 PHASE 1, Electrical System Relocation Project, due to possible reimbursement changes and higher bids received than previously estimated.**
- 15. Discussion and possible consideration and appropriate action concerning the rejection of all bids received for the City of Skiatook, State Highway 20 (SH-20) J/P #24267 PHASE 2, Electrical System Relocation Project, due to higher bids received than previously estimated.**
- 16. Discussion and possible consideration and appropriate action related to the approval of a Through the Fence Airport Access Agreement between the City of Skiatook, the legal owner of the Skiatook Municipal Airport, and the owners or lessees of private land or space adjacent to the Airport, as more particularly described as "Airport Addition", a subdivision within the City of Skiatook, for the purposes of conducting air and ground operations, taking off and landing an aircraft on the runway surfaces, taxiing to and from the runway, and temporary aircraft parking.**
- 17. Discussion and possible consideration and appropriate action related to the approval of an Addendum to Interlocal Cooperation Agreement between the City of Skiatook Police Department and Mike Fisher District Attorney, Oklahoma DA District 10 regarding the Major Crimes Task Force.**
- 18. Discussion and possible consideration and appropriate action related to the approval of an Addendum to Video Services Agreement between the City of Skiatook and Southwestern Bell Telephone Company d/b/a AT&T Oklahoma regarding integrated Internet Protocol-enabled video service for a five (5) year term expiring June 9, 2026.**
- 19. Discussion and possible consideration and appropriate action related to the approval of Change Order #1 from Guy Engineering that includes a revised inspection schedule from 25 days to 70 days and a rate increase from the 2015 rates to 2020 rates for the Waterline Relocation Bidding and Inspection Services for the ODOT J/P 27168, S-H 20,**

Osage County project that increases their engineering contract in an amount not to exceed \$53,100.00.

20. Discussion and possible consideration and appropriate action related to the approval of Change Order #1 from Guy Engineering that includes a revised inspection schedule from 20 days to 60 days and a rate increase from the 2015 rates to 2020 rates for the Sewer Relocation Bidding and Inspection Services for the ODOT J/P 27168, S-H 20, Osage County project that increases their engineering contract in an amount not to exceed \$52,350.00.

21. City Manager's Report:

***Update regarding no increase in renewal premium on City insurance.**

***Free Refuse Day at the Skiatook Refuse Center scheduled for April 23 & 24, 2021 from 8:00 AM to 4:00 PM.**

***Chamber Banquet on Saturday, May 8, 2021 at 5:30 PM.**

***Update on the painting and improvements to Old Central Gym.**

***Review the processes of swearing in newly reelected councilmembers and electing a Mayor and Vice Mayor.**

***Update on the Skiatook Municipal Airport ceremony.**

****If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager's Office at (918) 396-2797 x113****

22. Adjournment



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK PUBLIC
WORKS AUTHORITY**

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Katie DeLong, Administrative Assistant

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A G E N D A

- 1. Call to Order-** *Chairman, Herb Forbes*
- 2. Roll Call-** *Shirley Lett, City Clerk*
- 3. Consent Agenda**

*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

- a. Approval of the minutes of the March 9, 2021 Regular Meeting.**
- b. Approval of Purchase Orders/Warrants for 03/23/21 (#1388979-#139051)**
 - i. SPWA \$283,729.21
 - ii. Payroll (03-12-21) \$55,570.07
- c. Approval of Purchase Orders/Warrants for 04/08/21 (#139110-#139216)**
 - i. SPWA \$271,846.81
 - ii. Payroll (03-26-21) \$82,455.00
- d. Acceptance of a perpetual easement from LUKE BRUMMETT and JENNIFER BRUMMETT, as husband and wife, for electrical energy transmission and distribution purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Osage, State of Oklahoma, to-wit: a strip of land being 10 feet wide and part of the W/2 of the SE/4 of Section 28, T-22-N, R-12-E of the Indian Base and Meridian, Osage County, State of Oklahoma, According to the U.S. Government Survey thereof.**
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- 10. Discussion and possible consideration and appropriate action related to the approval of Change Order #1 from Guy Engineering that includes a revised inspection schedule from 20 days to 60 days and a rate increase from the 2015 rates to 2020 rates for the Sewer Relocation Bidding and Inspection Services for the ODOT J/P 27168, S-H 20, Osage County project that increases their engineering contract in an amount not to exceed \$52,350.00.**
- 11. Adjournment.**