



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, March 14, 2023
at 6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m., Friday, March 10, 2023.**

Stacey Woodard

Stacey Woodard - Administrative Assistant

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NOTICE TO THE PUBLIC: At this Regular Meeting of the City Council, in accordance with and pursuant to applicable Council Rules and Robert’s Rules of Order, the Council will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

AMENDED A G E N D A

- 1. Call to Order-** *Mayor, Robin Edens*
- 2. Opening Business**
 - a.** Invocation- *Trey Harper, Skiatook Christian Church*
 - b.** Flag Salute- *Jim Annas, Fire Chief*
 - c.** Roll Call- *Ginger Stephens, Deputy Clerk*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Robin Edens	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Loftis	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stephanie Upton	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geoff McGoffin	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cody Fuentes	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. Consent Agenda

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the February 14, 2023 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 2/28/23(#145501-#145573)

- i. General Fund \$ 33,356.84
- ii. Cemetery Fund \$ 68.85
- iii. Airport \$ 41,318.54
- iv. One Cent Capital Projects \$202,430.41
- v. One Half Cent Projects \$ 49,164.18

c. Approval of Purchase Orders/Warrants for 03/14/23 (#145610-#145711)

- vi. General Fund \$134,561.94
- vii. Cemetery Fund \$ 589.02
- viii. Airport Fund \$ 1,104.16
- ix. Court Fund \$ 528.12
- x. One Cent Capital Projects \$ 19,126.78
- xi. Payroll (2-10-23) \$255,698.85
- xii. Payroll (2-24-23) \$349,605.70

d. Approval of a Municipal Property Protection Plan renewal and invoice with Oklahoma Municipal Assurance Group in the amount of \$65,278.00

Motion: _____

	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Consideration and appropriate action related to items removed from the Consent Agenda.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Public Hearing regarding the 2023 Tulsa County Urban County CDBG (Community Development Block Grant) Application.

Motion: _____

Councilors/Trustees	Yes/Aye	No/Nay	Abstain
Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Discussion and possible consideration and appropriate action regarding selection of Project for 2023 Tulsa County Urban County CDBG (Community Development Block Grant) Application. (Presented by: Barbara Albritton on behalf of INCOG)

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 7. Discussion and possible consideration and appropriate action regarding adoption of CDBG Resolution 2023-04, a resolution affirming the City of Skiatook and its commitment to take all action within its power to facilitate the receipts of the assistance of Community Development Block Grant funds, authorizing the City of Skiatook Mayor to execute all necessary application documents, and upon receipt of funds to administer said grant by the rules and regulations established by the United States of America, State of Oklahoma, Tulsa County and all empowered agencies thereof.**

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

- 8. Discussion and possible consideration and appropriate action related to approval of Lot Split Application Number SKL-202, proposed to create two separate (2) tracts of land, consisting of Tract "A", being approximately 94 feet x 90 feet, more or less, and Tract "B", being approximately 80 feet x 90 feet, more or less, and both tracts generally located in Lot Six (6), Block Two (2), Amended Plat of WAH-SHA-SHE, an addition to the City of Skiatook, Osage County, State of Oklahoma, according to the recorded plat thereof, at the approximate location of 424 West 1st Street, City of Skiatook, Osage County, Oklahoma
(Applicant: Greystar Properties, LLC, by Jennifer Meeks).**

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

9. **Public hearing regarding the Annexation into the City of Skiatook certain territories adjacent or contiguous to the corporate limits of the City of Skiatook, Oklahoma, such territories lying approximately west of the Orchards Estates and Southfield housing additions, Skiatook, Oklahoma, 74070; more particularly described as territories lying within the northeast quarter (NE/4) of section twenty-eight (28), township twenty-two (22) North, range twelve (12) east of the Indian base and meridian, Osage County, State of Oklahoma according to the U.S. Government survey thereof.**
10. **Discussion and possible consideration and appropriate action related to approval of Ordinance 2023-04, an ordinance, pursuant to Title 11, Oklahoma Statutes, Section 21-105, annexing into the City of Skiatook certain territories adjacent or contiguous to the corporate limits of the City of Skiatook, Oklahoma, such territories lying approximately west of the Orchards Estates and Southfield housing additions, Skiatook, Oklahoma, 74070; more particularly described as territories lying within the northeast quarter (NE/4) of section twenty-eight (28), township twenty-two (22) North, range twelve (12) east of the Indian base and meridian, Osage County, State of Oklahoma according to the U.S. Government survey thereof; finding jurisdictional facts; assigning a zoning classification of RS-3 (Residential Single Family-3) to the land annexed; and establishing an effective date.**

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

11. City Manager’s Report: *nothing to report*

****If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager’s Office at (918) 396-2797 x113****

12. Adjournment

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK PUBLIC
WORKS AUTHORITY**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, March 14, 2023
at 6:00 p.m. directly following the adjournment of the City Council**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m. on Friday, March 10, 2023.

Stacey Woodard

Stacey Woodard - Administrative Assistant

NOTICE TO THE PUBLIC: At this Regular Meeting of the Skiatook Public Works Authority (SPWA), in accordance with and pursuant to applicable SPWA Rules and Robert’s Rules of Order, the SPWA will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. **For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

AMENDED A G E N D A

1. **Call to Order-** *Chairman, Robin Edens*
2. **Roll Call-** *Ginger Stephens, Deputy Clerk*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Robin Edens	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Loftis	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stephanie Upton	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geoff McGoffin	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cody Fuentes	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. Consent Agenda

*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

- a. Approval of the minutes of the February 14, 2023 Regular Meeting.**

- b. Approval of Purchase Orders/Warrants for 2/28/23 (#145501-#145573)**
 - i. SPWA \$192,814.04

- c. Approval of Purchase Orders/Warrants for 03/14/23 (#145610-#145711)**
 - ii. SPWA \$562,193.33
 - iii. Payroll (2-10-23) \$ 65,439.57
 - iv. Payroll (2-24-23) \$ 92,825.00

- d. Approval of a Municipal Property Protection Plan renewal and invoice with Oklahoma Municipal Assurance Group in the amount of \$65,278.00**

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Adjournment.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>