

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, JANUARY 8, 2019 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Vice Mayor Forbes at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation by Vice Mayor Herb Forbes
- b. Flag Salute by Chief of Police Pat Dean
- c. Roll Call by City Clerk Shirley Lett

PRESENT: Herb Forbes, Robin Edens, Joyce Jech, Geoff McGoffin, Roger Upton

ABSENT: Patrick Young

STAFF: Shirley Lett, Dan Yancey and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- A. Approval of the minutes of the December 27, 2018 Regular Meeting.
- B. Approval of Purchase Orders/Warrants: (#131138-#131242)
 - i. General Fund \$54,907.27
 - ii. Cemetery Fund \$226.69
 - iii. Airport Fund \$928.26
 - iv. Court Fund \$538.12
 - v. One Cent Capital Projects \$43,824.91
 - vi. One/Half Cent Cap Projects \$59,184.10
 - vii. Payroll (General) \$204,966.96
- C. Budget Amendment to Revenue Line Item 01-338 (General Miscellaneous) and Supplemental Appropriation to Expense Line Item 01-415-507 (Economic Development) in the amount of \$4,700.00 from GRDA for a grant donation for economic development website.

Motion was made by Councilor McGoffin and 2nd by Councilor Upton to approve the Consent Agenda.

YES: Forbes, Edens, Jech, McGoffin, Upton
NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. Consideration and appropriate action related to the approval of Resolution 2019-01, NOTICE OF ELECTION, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK, OKLAHOMA, CALLING FOR A NONPARTISAN GENERAL ELECTION TO BE HELD ON TUESDAY, APRIL 2, 2019, IF NEEDED, FOR THE PURPOSE OF ELECTING AN OFFICER TO TWO-YEAR TERMS TO COMPLETE THE REMAINDER OF UNEXPIRED WARD 2 AND WARD 5 TERMS AND ELECTING AN OFFICER TO FOUR-YEAR TERMS FOR WARD 3, WARD 4, WARD 6 AND THE AT-LARGE SEAT OF THE CITY.

Motion was made by Councilor McGoffin and 2nd by Councilor Upton to approve Resolution 2019-01, NOTICE OF ELECTION, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK, OKLAHOMA, CALLING FOR A NONPARTISAN GENERAL ELECTION TO BE HELD ON TUESDAY, APRIL 2, 2019, IF NEEDED, FOR THE PURPOSE

OF ELECTING AN OFFICER TO TWO-YEAR TERMS TO COMPLETE THE REMAINDER OF UNEXPIRED WARD 2 AND WARD 5 TERMS AND ELECTING AN OFFICER TO FOUR-YEAR TERMS FOR WARD 3, WARD 4, WARD 6 AND THE AT-LARGE SEAT OF THE CITY.

YES: Forbes, Edens, Jech, McGoffin, Upton
NO: NONE

6. City Manager’s Report:
a. Billy Wakefield promotion to Deputy Chief.

7. Public Comment Forum

**To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

8. Adjournment.

Motion was made by Vice Mayor Forbes and 2nd by Councilor Jech to adjourn.

YES: Forbes, Edens, Jech, McGoffin, Upton
NO: NONE

_____ ABSENT _____
Patrick Young, Mayor

Herb Forbes, Vice Mayor

Robin Edens, Councilor

Joyce Jech, Councilor

VACANT, Councilor

Shirley Lett, City Clerk

Geoff McGoffin, Councilor

Date Minutes Approved:

Roger Upton, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, January 8, 2019 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Young at 6:05 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, Robin Edens, Joyce Jech, Geoff McGoffin, Roger Upton

ABSENT: Patrick Young

STAFF: Shirley Lett, Dan Yancey and other staff members.

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

a. Approval of minutes of the December 27, 2018 Regular Meeting.

b. Approval of Purchase Orders/Warrants: (#131138-#131242)

- i. SPWA \$630,698.21
- ii. SPWA Payroll \$74,730.72

Motion was made by Trustee Jech and 2nd by Trustee Upton to approve the Consent Agenda.

YES: Forbes, Edens, Jech, McGoffin, Upton

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action was taken.

5. Adjournment

Motion was made by Vice Chairman Forbes and 2nd by Trustee Upton to adjourn.

YES: Forbes, Edens, Jech, McGoffin, Upton

NO: NONE

ABSENT
Patrick Young, Chairman

Herb Forbes, Vice Chairman

Robin Edens, Trustee

Joyce Jech, Trustee

VACANT, Trustee

Shirley Lett, City Clerk

Geoff McGoffin, Trustee

Date Minutes Approved:

Roger Upton, Trustee