



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK CITY COUNCIL**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, November 12, 2019  
at 6:00 p.m.**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

**\* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: [cityofskiatook.com](http://cityofskiatook.com) before 5:00 p.m., Friday, November 8, 2019.**

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*Katie DeLong, Administrative Assistant*

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**A G E N D A**

- 1. Call to Order-** *Mayor, Herb Forbes*
- 2. Opening Business**
  - a. Invocation- Skiatook Cub Scout Pack 250*
  - b. Flag Salute- Skiatook Cub Scout Pack 250*
  - c. Roll Call- Shirley Lett, City Clerk*
- 3. Discussion and possible consideration and appropriate action related to the nomination, approval, and appointment of a candidate to fill the vacant Ward 5 Skiatook City Council seat and to serve the remainder of the current term of office until the next general municipal election in 2021.**
- 4. Swearing in of new Ward 5 councilmember by Mayor Herb Forbes.**
- 5. Consent Agenda**

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

  - a. Approval of the minutes of the October 8, 2019 Regular Meeting.**
  - b. Approval of Purchase Orders/Warrants for 10/24/19: (#133835-#133944)**

i. General Fund	\$53,083.07
ii. Cemetery Fund	\$338.90
iii. Airport Fund	\$8,115.00
iv. One Cent Capital Projects	\$19,543.86
v. One Half Cent Capital Projects	\$21,932.34
vi. Payroll (10/11/19)	\$138,358.46
  - c. Approval of Purchase Orders/Warrants for 11/7/19: (#134049-#134159)**

vii. General Fund	\$55,538.59
viii. Cemetery Fund	\$840.90
ix. Airport Fund	\$3,851.54
x. Court Fund	\$196.04
xi. One Cent Capital Projects	\$3,665.00
xii. One/Half Cent Cap Projects	\$211,294.24
xiii. Payroll (10/25/19)	\$208,442.92

**d. Budget Amendment to Revenue Line Item 01-338 (General Miscellaneous) and Supplemental Appropriation to Expense Line Item 01-405-505 (DARE Program) in the amount of \$100.00 for a donation made by Joyce Jech.**

6. **Consideration and appropriate action related to items removed from the Consent Agenda.**
7. **Update and discussion regarding the status of downtown buildings by Michal Davis.**
8. **Discussion regarding the lease expiring December 31, 2019, of City owned property (next to the Skiatook Public Works facilities located at 200 North Haynie, Skiatook, OK) with David McClain.**
9. **Discussion and possible consideration and appropriate action related to the approval of the 2020 Regular Meeting dates of the Skiatook City Council.**
10. **Discussion and possible consideration and appropriate action related to the approval of Resolution 2019-09, A RESOLUTION OF THE CITY OF SKIATOOK, OKLAHOMA, ADDING VETERANS DAY AS AN OFFICIAL PAID HOLIDAY FOR ALL REGULAR FULL TIME CITY EMPLOYEES BEGINNING IN THE CALENDAR YEAR 2020 AND AMENDING THE CITY OF SKIATOOK'S POLICIES AND PROCEDURES MANUAL TO INCLUDE VETERANS DAY.**
11. **Discussion and possible consideration and appropriate action related to the approval of Resolution 2019-10, A RESOLUTION OF THE CITY OF SKIATOOK, OKLAHOMA, SIGNIFYING THE CITY COUNCIL'S SUPPORT OF THE TULSA REGIONAL CHAMBER "2020 ONEVOICE REGIONAL LEGISLATIVE AGENDA" INITIATIVE ESTABLISHING STATE AND FEDERAL LEGISLATIVE PRIORITIES CONCERNING ITEMS OF MUTUAL MUNICIPAL INTEREST.**
12. **Discussion and possible consideration and appropriate action related to the approval of Ordinance 2019-09, AN ORDINANCE ANNEXING TO THE CITY OF SKIATOOK CERTAIN TERRITORIES ADJACENT OR CONTIGUOUS TO THE CORPORATE LIMITS OF THE CITY OF SKIATOOK, OKLAHOMA, SUCH TERRITORIES BEING KNOWN AS "HUNT'S TRAILER PARK" AND LOCATED AT APPROXIMATELY 14245 NORTH CINCINNATI (HIGHWAY 11), SKIATOOK, OKLAHOMA, 74070; FINDING JURISDICTIONAL FACTS; ASSIGNING A ZONING CLASSIFICATION TO THE LAND ANNEXED; AND ESTABLISHING AN EFFECTIVE DATE.**
13. **Discussion and possible consideration and appropriate action related to the approval of Ordinance 2019-10, AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN FOR THE CITY OF SKIATOOK, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF SKIATOOK, OKLAHOMA; PROVIDING FOR**

**PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY.**

- 14. Consideration and appropriate action related to the approval of the emergency clause related to Ordinance 2019-10.**
- 15. Discussion and possible consideration and appropriate action related to the ratification of the signed Utility Relocation Agreement between the City of Skiatook and the Skiatook Public Works Authority and the Oklahoma Department of Transportation (ODOT) for Project No. SSP-4267(004)SS; Job Piece 27267(04), related to the relocation of water lines and reimbursement of costs associated with such relocation necessary due to the second phase of the State Highway 20 widening project.**
- 16. Discussion and possible consideration and appropriate action related to the approval of the replacement of the roof at the Old Central High School Gym located at 710 South Osage from Quality Roofing Systems, LLC & General Contractor in the amount of \$42,480.00.**
- 17. Discussion and possible consideration and appropriate action related to the approval for the Mayor to sign a letter in approval to apply for a Wal-Mart Community Grant for the Police Department.**
- 18. City Manager's Report:**
  - **City of Skiatook Holiday party scheduled for Friday, December 20, 2019 at 6:00 PM at the Osage Hotel and Casino Skiatook.**
  - **Discussion regarding the City insurance provider.**
- 19. Public Comment Forum**

*\*To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*
- 20. Adjournment**



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK PUBLIC  
WORKS AUTHORITY**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, November 12, 2019  
at 6:00 p.m.**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

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*Katie DeLong, Administrative Assistant*

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**A G E N D A**

**1. Call to Order-** *Chairman, Herb Forbes*

**2. Roll Call-** *Shirley Lett, City Clerk*

**3. Consent Agenda**

\*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of minutes of the October 8, 2019 Regular Meeting.**

**b. Approval of Purchase Orders/Warrants for 10/24/19: (#133835-#133944)**

i. SPWA	\$225,196.18
ii. Payroll (9/13/19)	\$46,619.13

**c. Approval of Purchase Orders/Warrants for 11/7/19: (#134049-#134159)**

i. SPWA	\$571,596.98
ii. Payroll (10/25/19)	\$66,329.19

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

**5. Discussion and possible consideration and appropriate action related to the approval of the 2020 Regular Meeting dates of the Skiatook Public Works Authority.**

**6. Discussion and possible consideration and appropriate action related to the ratification of the signed Utility Relocation Agreement between the City of Skiatook and the Skiatook Public Works Authority and the Oklahoma Department of Transportation (ODOT) for Project No. SSP-4267(004)SS; Job Piece 27267(04), related to the relocation**

**of water lines and reimbursement of costs associated with such relocation necessary due to the second phase of the State Highway 20 widening project.**

**7. Adjournment.**