



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK CITY COUNCIL**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, August 13, 2019  
at 6:00 p.m.**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

**\* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: [cityofskiatook.com](http://cityofskiatook.com) before 5:00 p.m. Monday, August 12, 2019.**

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*Katie DeLong, Administrative Assistant*

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**A G E N D A**

- 1. Call to Order-** *Mayor, Roger Upton*
- 2. Opening Business**
  - a. Invocation- Brad White, Public Works Director*
  - b. Flag Salute- Roger Upton, Mayor*
  - c. Roll Call- Shirley Lett, City Clerk*

**3. Consent Agenda**

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

- a. Approval of the minutes of the July 9, 2019 Regular Meeting.**
- b. Approval of Purchase Orders/Warrants for 7/25/19:(#132986-#133054)**
  - i. General Fund \$54,345.24
  - ii. Cemetery Fund \$56.85
  - iii. One Cent Capital Projects \$8,994.47
  - iv. Payroll (7/5/19) \$140,382.65
- c. Approval of Purchase Orders/Warrants for 8/8/19: (#133108-#133222)**
  - v. General Fund \$94,776.08
  - vi. Cemetery Fund \$381.09
  - vii. Airport Fund \$8,501.73
  - viii. Court Fund \$524.24
  - ix. One Cent Capital Projects \$45,264.47
  - x. One/Half Cent Cap Projects \$147,197.37
  - xi. Payroll (7/19/19) \$238,602.41

**d. Budget Amendment to Revenue Line Item 01-338 (General Miscellaneous) and Supplemental Appropriation to Expense Line Item 01-405-610 (Police Department) in the amount of \$3,420.00 for the Cherokee Nation LEF Grant.**

**e. End of Year Budget Amendments (Carryovers):**

**• POLICE DEPARTMENT**

01-405-505	DARE	\$555.36
01-405-602	PUBLIC SAFETY	\$847.84
01-405-610	CAPITAL OUTLAY (GRANT)	\$2,303.97

**• FIRE DEPARTMENT**

01-406-602	PUBLIC SAFETY	\$15,528.00
01-406-611	DEPARTMENT OF AG GRANT	\$1,617.96
01-406-610	CAPITAL OUTLAY (GRANT)	\$2,852.52

**• AIRPORT**

08-400-692	FAA GRANT	\$68,693.70
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**• ONE CENT**

15-399	FUND BALANCE	\$31,498.51
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(Budgeted: \$120,000; Actual: \$151,498.51)

- 4. Consideration and appropriate action related to items removed from the Consent Agenda.**
- 5. Discussion by Elisabeth Sanchez regarding solicitors and peddlers permits and the application, enforcement, requirements, costs, and impact of the community of the permits.**
- 6. Presentation and discussion concerning draft ordinance language regarding mobile food vendor licensing in Skiatook.**
- 7. Discussion and presentation by Michal Davis regarding assessment of downtown Skiatook buildings.**
- 8. Discussion and possible consideration and appropriate action related to the issuance of a permit to the Skiatook Roundup Club to use the Tallgrass Festival Grounds for a circus on September 12, 2019 with performances at 4:00 PM and 7:00 PM.**
- 9. Discussion and possible consideration and appropriate action related to the approval of the Collective Bargaining Agreement between the City of Skiatook and the Fraternal Order of Police, Lodge #166, for fiscal year 2019-2020.**
- 10. Discussion and possible consideration and appropriate action related to the approval of the Collective Bargaining Agreement between the City of Skiatook and the Skiatook Professional Firefighters Local 4067 for fiscal year 2019-2020, with a provision for both parties to ratify all articles of this agreement on or before June 30, 2020 to provide for a continuation of the agreement for fiscal year 2020-2021.**
- 11. Discussion and possible consideration and appropriate action relating to Council approval to accept the final plat for Little Osage Estates 2, a single family residential subdivision, located on the east side of South Osage Ave., between 133rd St. N. and 136th St. North, Skiatook.**

12. **Review of bids received, discussion and any and all appropriate action, including the possible award of bid to the lowest responsible bidder for Project Number 16SKI09 for the Maple Drive and Russell Addition Roadway Improvements Project. (Lowest Responsible Bidder: Shrum Excavation, Inc. at \$1,164,876.88)**
13. **Discussion and possible consideration and appropriate action related to the approval of Resolution 2019-07, A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER ON THE MAPLE DRIVE AND RUSSELL ADDITION ROADWAY IMPROVEMENTS PROJECT, AUTHORIZING PAYMENTS PURSUANT TO THE CONTRACT, AUTHORIZING CHANGE ORDERS, AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATED TO THE PROJECT, AND CONTAINING OTHER PROVISIONS RELATED THERETO.**
14. **Review of bids received, discussion and any and all appropriate action, including the possible award of bid to the lowest responsible bidder for the West Substation Reclosers Replacement Project. (Lowest Responsible Bidder: OESCO at \$412,649.00)**
15. **Discussion and possible consideration and appropriate action related to the approval of the purchase of two (2) 2019 Dodge Charger vehicles for the Police department from Bob Howard Dealership in Oklahoma City at the state bid price and the total for both vehicles not to exceed \$55,000.00.**
16. **Discussion and possible consideration and appropriate action related to the approval of a Utility Relocation Agreement between the City of Skiatook and the Skiatook Public Works Authority and the Oklahoma Department of Transportation (ODOT) for Project No. STP-157A(121)UT; Job Piece 27267(06), related to the relocation of sanitary sewer lines and reimbursement of costs associated with such relocation necessary due to the second phase of the State Highway 20 widening project.**
17. **Discussion and possible consideration and appropriate action related to the approval to authorize the City Manager and the City Attorney to approve and sign a Utility Relocation Agreement between the City of Skiatook and the Skiatook Public Works Authority and the Oklahoma Department of Transportation (ODOT) for Project No. SSP-4267(004)SS; Job Piece 27267(04), related to the relocation of water lines and reimbursement of costs associated with such relocation necessary due to the second phase of the State Highway 20 widening project and ratify once the agreement has been received.**
18. **City Manager's Report:**
  - **Update regarding the status of the 5<sup>th</sup> Street Roadway Improvements Project.**

**19. Public Comment Forum**

*\*To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

**20. Adjournment**



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK PUBLIC  
WORKS AUTHORITY**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, August 13, 2019  
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*Katie DeLong, Administrative Assistant*

**A G E N D A**

**1. Call to Order- *Chairman, Roger Upton***

**2. Roll Call- *Shirley Lett, City Clerk***

**3. Consent Agenda**

\*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of minutes of the July 9, 2019 Regular Meeting.**

**c. Approval of Purchase Orders/Warrants for 7/25/19: (#132986-#133054)**

i. SPWA	\$154,660.36
ii. Payroll (7/5/19)	\$48,207.98

**d. Approval of Purchase Orders/Warrants for 8/8/19: (#133108-#133222)**

i. SPWA	\$851,114.74
ii. Payroll (7/19/19)	\$73,997.95

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

**5. Discussion and possible consideration and appropriate action related to the approval of a Utility Relocation Agreement between the City of Skiatook and the Skiatook Public Works Authority and the Oklahoma Department of Transportation (ODOT) for Project No. STP-157A(121)UT; Job Piece 27267(06), related to the relocation of sanitary sewer lines and reimbursement of costs associated with such relocation necessary due to the second phase of the State Highway 20 widening project.**

- 6. Discussion and possible consideration and appropriate action related to the approval to authorize the City Manager and the City Attorney to approve and sign a Utility Relocation Agreement between the City of Skiatook and the Skiatook Public Works Authority and the Oklahoma Department of Transportation (ODOT) for Project No. SSP-4267(004)SS; Job Piece 27267(04), related to the relocation of water lines and reimbursement of costs associated with such relocation necessary due to the second phase of the State Highway 20 widening project and ratify once the agreement has been received.**
  
- 7. Adjournment.**