



**PUBLIC NOTICE OF THE MEETING OF
THE
SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, June 11, 2019
at 6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 12:00 p.m. on Friday, June 7, 2019.**

Katie DeLong, Administrative Assistant

A G E N D A

1. Call to Order- *Mayor, Roger Upton*

2. Opening Business

a. Invocation- *Herb Forbes, Vice-Mayor*

b. Flag Salute- *Fire Chief Jim Annas*

c. Roll Call- *Shirley Lett, City Clerk*

3. Consent Agenda

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the May 14, 2019 Regular Meeting.

b. Approval of the minutes of the May 28, 2019 Special Meeting.

c. Approval of Purchase Orders/Warrants for 5/23/19:(#132404-#132459)

i. General Fund	\$38,645.12
ii. Cemetery Fund	\$108.66
iii. One Cent Capital Projects	\$66,570.03
iv. One/Half Cent Cap Projects	\$573.56
v. Payroll (5/10/19)	\$139,173.21

d. Approval of Purchase Orders/Warrants for 6/06/19: (#132519-#132624)

vi. General Fund	\$45,354.16
vii. Cemetery Fund	\$368.07
viii. Airport Fund	\$1,712.94
ix. Court Fund	\$497.12
x. One Cent Capital Projects	\$6,699.38
xi. One/Half Cent Cap Projects	\$154,713.32
xii. Cemetery Perpetual Care	\$635.00

e. Budget Amendment to Revenue Line Item 01-338 (General Miscellaneous) and Supplemental Appropriation to Expense Line Item 01-406-610 (Fire Department Capital Outlay) from a Cherokee Nation Donation in the amount of \$3,500.00.

4. **Consideration and appropriate action related to items removed from the Consent Agenda.**
5. **Proclamation declaring April 9, 2019 "Adam Green Day" in honor of his restaurant, Mac's Barbeque, being named in the top five of the best barbeque restaurants in the south.**
6. **Discussion by Levi Hargis, on behalf of Lakeview Church, regarding the road to Bill's Marine south and west of Lakeview Church.**
7. **Discussion regarding the possible sale of beer and wine at certain events that are held in city owned parks.**
8. **Discussion and possible consideration and appropriate action related to approval of a contract between the City of Skiatook and the Skiatook Chamber of Commerce for the period of July 1, 2019 through June 30, 2020 in the amount of \$7,500.00.**
9. **Discussion and possible consideration and appropriate action related to the approval of a permit to the Skiatook Chamber of Commerce to hold "3rd Thursday in the Park" events on June 18th, July 16th, August 20th, and September 17th, 2019 from 6:00 pm-9:00 pm at Skiatook Central Park.**
10. **Discussion and possible consideration and appropriate action related to the approval of a permit to Lisa Roberts to hold the "Rooster Relief Run" benefit poker run and auction at Skiatook Central Park on July 13, 2019 from approximately 12:00 pm-9:00 pm to benefit the recent flooding victims.**
11. **Discussion and possible consideration and appropriate action related to the approval of a request by Exchange Bank to hold a "Fantasy in the Sky" celebration on July 3, 2019 at the Skiatook Municipal Airport.**
12. **Discussion and possible consideration and appropriate action related to the approval of a Site Agreement between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook from July 1, 2019 through June 30, 2020.**
13. **Discussion and possible consideration and appropriate action related to the approval of a Meal Delivery Contract between the Board of County Commissioners through the Osage County Nutrition Program and the City of Skiatook from July 1, 2019 through June 30, 2020.**
14. **Discussion and possible consideration and appropriate action related to the approval of Resolution 2019-04, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE GENERAL FUND AND OTHER FUNDS AS ESTABLISHED BY THE SKIATOOK CITY COUNCIL FOR THE 2019-2020 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.**

- 15. Discussion and possible consideration and appropriate action related to the approval of Ordinance 2019-04, AN ORDINANCE AMENDING CHAPTER 2, "FIRE DEPARTMENT", OF TITLE 6, "PUBLIC SAFETY AND NUISANCES" OF THE CODE OF ORDINANCES OF THE CITY OF SKIATOOK, OKLAHOMA, CONCERNING THE SKIATOOK FIRE DEPARTMENT, CONTAINING OTHER PROVISIONS RELATED THERETO, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, ESTABLISHING AN EFFECTIVE DATE AND DECLARING AN EMERGENCY.**
- 16. Discussion and possible consideration and appropriate action related to the approval of the Emergency Clause for Ordinance 2019-04.**
- 17. Discussion and possible consideration and appropriate action related to the approval of Ordinance 2019-05, AN ORDINANCE CHANGING AND AMENDING THE ZONING CLASSIFICATION FROM RS-3 (SINGLE FAMILY HIGH DENSITY) DISTRICT TO OM (OFFICE MEDIUM INTENSITY) DISTRICT OF LOTS TWENTY-ONE AND TWENTY-TWO, BLOCK EIGHT, SKIATOOK ORIGINAL TOWN, SKIATOOK, TULSA COUNTY, OKLAHOMA, AS SET FORTH IN ZONING APPLICATION NO. SKZ-199, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EFFECTIVE DATE.**
- 18. Discussion and possible consideration and appropriate action related to the approval of a Lease Agreement between the City of Skiatook and SPI Rentals LLC. for a strip of land connecting the existing facilities of SPI Rentals, LLC., known as The Reunion at Skiatook located at 200 North Osage Street, Skiatook, OK, with North Osage Street for the purpose of placing non-permanent, portable storage buildings there for a term beginning July 1, 2019 and continuing for a term of ten (10) years and in the amount of \$2,400.00.**
- 19. Discussion and possible consideration and appropriate action related to the approval of an annual Memorandum of Understanding between INCOG (The Indian Nations Council of Governments) and the City of Skiatook for 9-1-1 electronic map street layer and MSAG (the Master Street and Address Guide) maintenance duties for a term effective July 1, 2019 and continuing until June 30, 2020.**
- 20. Discussion and possible consideration and appropriate action related to the approval of an agreement between the City of Skiatook and the Board of County Commissioners of Tulsa County for standard striping and traffic control signage for a one year term.**
- 21. Discussion and possible consideration and appropriate action related to the approval of an Addendum to Mutual Aid and Assistance Agreement between the City of Skiatook, Oklahoma, and the Osage Nation, a federally recognized Indian Tribe, for a term ending June 30, 2020.**
- 22. Discussion and possible consideration and appropriate action related to the approval of a Master Services Agreement between Owner and Engineer for consulting services with Meshek & Associates, LLC, for Roadway Improvement Projects-Task Order 7: Osage Avenue, 136th Street and Lombard Lane in the amount of \$88,839.00.**
- 23. Discussion and possible consideration and appropriate action related to the approval of Amendment No. 7 to Owner-Engineer Agreement between the City of Skiatook and CEC Corporation for the Install Medium Intensity Taxiway Lights Project at the Skiatook**

Municipal Airport (AIP 3-40-0089-013-2019) for additional services in the amount of \$67,400.00.

24. Discussion and possible consideration and appropriate action related to the approval of an engagement letter with HBC CPA's and Advisors for auditing services and compilation of data for the year ending June 30, 2019.

25. Discussion and possible consideration and appropriate action related to the approval of the Worker's Compensation Plan Renewal with Oklahoma Municipal Assurance Group from July 1, 2019 through July 1, 2020 in the amount of \$279,530.00.

26. Public Comment Forum

**To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

27. Adjournment



**PUBLIC NOTICE OF THE MEETING OF
THE
SKIATOOK PUBLIC WORKS
AUTHORITY**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, June 11, 2019
at 6:00 p.m.**

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Katie DeLong, Administrative Assistant

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A G E N D A

1. Call to Order- *Chairman Roger Upton*

2. Roll Call- *Shirley Lett, City Clerk*

3. Consent Agenda

*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of minutes of the May 14, 2019 Regular Meeting.

b. Approval of minutes of the May 28, 2019 Special Meeting.

c. Approval of Purchase Orders/Warrants for 5/23/19: (#132404-#132459)

i. SPWA	\$153,040.15
ii. Payroll (5/10/19)	\$48,496.78

d. Approval of Purchase Orders/Warrants for 6/06/19: (#132519-#132624)

i. SPWA	\$588,144.11
ii. Payroll (5/24/19)	\$76,523.80

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

5. Discussion and possible consideration and appropriate action related to the approval of Resolution 2019-05, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE SKIATOOK PUBLIC WORKS AUTHORITY FOR THE 2019-2020 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS

OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

- 6. Discussion and possible consideration and appropriate action related to the approval of the Worker's Compensation Plan Renewal with Oklahoma Municipal Assurance Group from July 1, 2019 through July 1, 2020 in the amount of \$279,530.00.**
- 7. Adjournment.**