

**PUBLIC NOTICE OF THE MEETING OF  
THE  
SKIATOOK CITY COUNCIL**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, May 14, 2019 at  
6:00 p.m.**

**PLACE: Municipal Boardroom, Community  
Center, 220 S. Broadway**

**\* Notice and agenda filed in the office of the City  
Clerk, posted on the City Hall bulletin Board and  
on our website: [cityofskiatook.com](http://cityofskiatook.com) before 12:00  
p.m. on Friday, May 10, 2019.**



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*Katie DeLong, Administrative Assistant*

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**A G E N D A**

- 1. Call to Order-** *Mayor, Herb Forbes*
- 2. Opening Business**
  - a. Invocation- Aaron White, Guts Church*
  - b. Flag Salute- Dan Yancey, City Manager*
  - c. Roll Call- Shirley Lett, City Clerk*
- 3. Consideration and appropriate action relating to the election of a Mayor for a two-year term of office, such term beginning upon election of the Mayor and expiring at noon on the second Monday following the municipal election of 2021 or upon the election of a successor.**
- 4. Consideration and appropriate action relating to the election of a Vice Mayor for a two-year term of office, such term beginning upon election of the Vice Mayor and expiring at noon on the second Monday following the municipal election of 2021 or upon the election of a successor.**
- 5. Consent Agenda**

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

  - a. Approval of the minutes of the April 9, 2019 Regular Meeting.**
  - b. Approval of Purchase Orders/Warrants for 4/25/19:(#132119-#132195 & #132063-#132065)**
    - i. General Fund \$78,645.26
    - ii. Cemetery Fund \$204.66
    - iii. Airport Fund \$19.88

iv. One Cent Capital Projects	\$15,834.00
v. One/Half Cent Cap Projects	\$351,169.86
vi. Payroll (4/12/19)	\$139,606.65

**c. Approval of Purchase Orders/Warrants for 5/9/19: (#132248-#132350 & #132213)**

vii. General Fund	\$57,556.99
viii. Cemetery Fund	\$1,240.81
ix. Airport Fund	\$440.32
x. Court Fund	\$697.66
xi. One Cent Capital Projects	\$15,230.00
xii. One/Half Cent Cap Projects	\$175,042.45
xiii. Payroll (4/26/19)	\$271,121.80

**d. Budget Amendment to Revenue Line Item 01-338 (General Miscellaneous) and Supplemental Appropriation to Expense Line Item 01-405-505 (Police Department DARE Program) for a donation from Covenant Restorations, Inc. in the amount of \$500.00.**

**e. Acceptance of an Electric Utility Easement from G&K Leasing, LLC for electrical energy transmission and distribution purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Tulsa, State of Oklahoma, to-wit:**

A strip of land being 15.00' wide lying in the S/2 SW/4 of Section 20, T-22-N, R-13-E, Tulsa County, State of Oklahoma:

Commencing at the Southeast Corner of said S/2 SW/4; thence N-01°06'29"-W a distance of 172.00' to a point on the East line of said S/2 SW/4 and 25.00' North of the North Right-of-Way of Oklahoma State Highway 20 to the Point of Beginning; thence S-88°41'31"-W parallel with said North Right-of-Way a distance of 1325.51'; thence N-88°51'32"-W a distance of 200.18'; thence N-01°04'15"-W a distance of 15.00'; thence S-88°51'32"-E a distance of 200.18'; thence N-88°41'31"-E a distance of 1325.51' to a point on the East line of said S/2 SW/4; thence S-01°06'29"-E a distance of 15.00' to the Point of Beginning.

**f. Acceptance of a Quit-Claim Deed from the South Kansas and Oklahoma Railroad, LLC the following described real estate, situated in the County of Osage, State of Oklahoma, to-wit:**

A strip of land being part of the Northwest Quarter and Government Lot 2, Section 22, T-22-N, R-12-E, Osage County, State of Oklahoma:

Commencing at the Southwest corner of said Northwest Quarter; thence N-87°07'32"-E a distance of 2413.82' to a point at the Center of Osage Prairie Trail and the North right-of-way of Oklahoma Highway #20; thence N-88°53'26"-E along said right-of-way a distance of 72.00'; thence N-01°06'34"-W a distance of 380.00'; thence N-02°22'26"-E along the East right-of-way of Osage Prairie Trail a distance of 468.70' to the Point of Beginning; thence S-89°38'44"-E along the North line of Skiatook City property a distance of 985.34' to a point on the West right-of-way of Osage Drive; thence N-00°34'59"-W a distance of 17.00'; thence N-89°56'14"-W a distance of 985.44'; thence S-02°22'26"-W a distance of 12.00' to the Point of Beginning.

**6. Consideration and appropriate action related to items removed from the Consent Agenda.**

- 7. Presentation of a certificate of appreciation to Guts Church for their efforts in helping clean up downtown Skiatook.**
- 8. Introduction of the new Police K-9 officer, Diesel, by his handler Officer Hank Guilfoyle.**
- 9. Discussion and presentation regarding a proposed use of the old senior center building by Kori Disney.**
- 10. Discussion and possible consideration and appropriate action related to the approval to authorize the City Manager and the City Attorney to enter into a contract for a lease with Phoenix Kids Center.**
- 11. Discussion regarding the proposed use and a possible Request for Proposals (RFP) for the city owned land previously known as Tiger Park Field.**
- 12. Discussion regarding updates to the Skiatook fire ordinances.**
- 13. Discussion and presentation regarding the Osage Street, Lombard Road, and 136<sup>th</sup> Street Road Improvement Projects by Ben Fletcher with Meshek & Associates.**
- 14. Discussion and possible consideration and appropriate action related to the approval of the issuance of a permit to use Skiatook Central Park requested by CAARE, Inc. to hold Barktoberfest on October 12, 2019 from 11:00 AM – 3:00 PM.**
- 15. Discussion and possible consideration and appropriate action related to the approval of Lot Split Application Number SKL-180, proposed to create two tracts consisting of 4.09 acres and 1.00 acre, more or less, located in the Northeast Quarter of the Northeast Quarter of Section 21, Township 22 North, Range 12 East, Osage County, at the approximate location of 2214 West Country Road. (Applicant: Dale Sue Shannon)**
- 16. Discussion and possible consideration and appropriate action related to the approval of an Amendment to the Tulsa County Urban Development Block Grant Program Cooperation Agreement between the City of Skiatook and the Board of County Commissioners of Tulsa County, Oklahoma.**
- 17. Discussion and possible consideration and appropriate action related to the approval of an Administrative Services Agreement with Ameribank Group Benefits, LLC for insurance brokerage services for the 2019-2020 fiscal year.**
- 18. Discussion and possible consideration and appropriate action related to the approval of a contract with United Healthcare for health benefits for the 2019-2020 fiscal year.**
- 19. Discussion and possible consideration and appropriate action related to the approval of a renewal with Delta Dental for group dental benefits for the 2019-2020 fiscal year.**
- 20. Discussion and possible consideration and appropriate action related to the approval of a First Amendment to Power Purchase and Sale Agreement between the City of Skiatook and the Grand River Dam Authority (GRDA).**

- 21. Discussion and possible consideration and appropriate action related to the approval of an Economic Development Rider Service Agreement (WP-EDSR-I) between the City of Skiatook and the Grand River Dam Authority (GRDA).**
- 22. Discussion and possible consideration and appropriate action related to the approval of an Economic Development Rider Service Agreement (WP-EDSR-II) between the City of Skiatook and the Grand River Dam Authority (GRDA).**
- 23. Discussion by Jerry Cook, from the Grand River Dam Authority (GRDA), regarding electrical rate restructuring.**
- 24. Discussion regarding a possible future distributed generation program (solar power) for utility customers.**
- 25. Discussion regarding the City of Skiatook advertising for bids for new taxiway lights for the runway at the Skiatook Municipal Airport.**
- 26. Discussion and possible consideration and appropriate action related to the approval of the award of project for the Hartford Road Waterline Project to M & S Construction Company, Inc. in the amount of \$28,720.00.**
- 27. Discussion and possible consideration and appropriate action related to the approval to authorize the City Manager to advertise for bids for reclosures for the Electric Department, pending approval of the 2019-2020 fiscal year budget.**
- 28. City Manager's Report**
  - a. Update on the Letha Louise project**
  - b. Recognize Electric Department**
  - c. 2019 GRDA Cost of Service Assistance Program**
  - d. FY 2019-2020 Budget and reminder of Budget Hearing May 28, 2019**
- 29. Public Comment Forum**

*\*To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*
- 30. Adjournment**

**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK PUBLIC WORKS  
AUTHORITY**

**TYPE OF MEETING: REGULAR**



**DATE & TIME: Tuesday, May 14, 2019 at 6:00 p.m.**

**PLACE: Municipal Boardroom, Community Center,  
220 S. Broadway**

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posted on the City Hall bulletin Board and on our  
website: [cityofskiatook.com](http://cityofskiatook.com) before 12:00 p.m. on  
Friday, May 10, 2019.**

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*Katie DeLong, Administrative Assistant*

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**A G E N D A**

**1. Call to Order- *Chairman***

**2. Roll Call- *Shirley Lett, City Clerk***

**3. Consent Agenda**

\*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of minutes of the April 9, 2019 Regular Meeting.**

**b. Approval of Purchase Orders/Warrants for 4/25/19: (#132119-#132195 &  
#132063-#132065)**

i. SPWA	\$189,978.65
ii. Payroll (4/12/19)	\$50,675.70

**c. Approval of Purchase Orders/Warrants for 5/9/19: (#132248-#132350 &  
#132213)**

i. SPWA	\$448,833.83
ii. Payroll (4/26/19)	\$74,059.62

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

**5. Discussion and possible consideration and appropriate action related to the approval of a purchase of filter rehabilitation media design filter for the water treatment plant from S4 Water Sales and Service, LLC in the amount of \$31,805.00 for new design build media filter.**

- 6. Discussion and possible consideration and appropriate action related to the approval of an Administrative Services Agreement with Ameribank Group Benefits, LLC for insurance brokerage services for the 2019-2020 fiscal year.**
- 7. Discussion and possible consideration and appropriate action related to the approval of a contract with United Healthcare for health benefits for the 2019-2020 fiscal year.**
- 8. Discussion and possible consideration and appropriate action related to the approval of a renewal with Delta Dental for group dental benefits for the 2019-2020 fiscal year.**
- 9. Adjournment.**